



City of Farmington
354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

CITY COUNCIL AGENDA
November 9, 2020

A regular meeting of the Farmington City Council will be held on
Monday, November 9, 2020 at 6:00 p.m.
City Hall
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes –October 12, 2020 City Council Minutes
6. Financial Reports
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission/council appointments.
9. Committee Reports
 - a. Street Committee
 - b. Community Development Committee
 - c. Park & Recreation Committee
10. Items to be removed from City of Farmington Inventory – NONE

11. Request approval to accept bid on Hwy. 170 sewer line extension.

12. Resolution 2020-13 – A Resolution providing for the adoption of a budget for the City of Farmington, Arkansas, for the twelve (12) months beginning January 1, 2021 and ending December 31, 2021, appropriating money for each item of expenditure therein provided for; and other purposes.

INFORMATIONAL ITEMS:

- A. City Business Manager Report
- B. Court Clerk Monthly Distribution Report
- C. Fire Department Report
- D. Police Department Report
- E. Building/Public Works Report
- F. Library Report
- G. Planning Commission minutes

Minutes

Minutes of the Regular Farmington City Council Meeting October 12, 2020

Due to the Covid 19 pandemic, a state of emergency was declared by Arkansas Governor Asa Hutchinson, in order to comply to social distancing requirements this meeting was held virtually using the Zoom Meeting system. Mayor Penn, City Clerk Penn, City Business Manager McCarville, Police Captain Wilbanks, Fire Chief Hellard and City Building Inspector Rick Brammall were physically at City Hall and social distancing was observed. The regular meeting of the City Council scheduled for Monday, October 12th, 2020 was called to order at 6:00 pm by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Council Members answered to their names via Zoom: Sherry Mathews, Hunter Carnahan, Keith Lipford, Brenda Cunningham, Diane Bryant, Bobby Morgan and Shelly Parsley. City Attorney Tennant attended via Zoom and Council Member Bell joined the call later in the meeting. Mayor Penn led the Pledge of Allegiance.

Comments from Citizens – None.

Approval of the minutes for the September 14th, 2020 Regular City Council Meeting.

On the motion of Council Member Brenda Cunningham and a second by Council Member Diane Bryant and by the consent of all Council Members after a roll call vote, the minutes were approved as presented by a vote of 7-0.

Council Member Linda Bell joined the call.

Financial Reports – City Clerk Penn

The financials were presented as well as the 2019 Legislative Audit report. There were no reportable items noted for the city for 2019 and the city received a clean audit with no reportable findings. The letter issuing the opinion of Legislative Audit was read to the council by Clerk Penn. A motion was made by Council Member Linda Bell and seconded by Council Member Sherry Mathews to acknowledge the receipt and presentation of the 2019 Legislative Audit. The motion was approved 8-0 by a roll call vote. City Clerk Penn also advised the council that the city was looking into purchasing laptops for them to use to get access to their city email as well as agenda packets. The 2020 budget will be presented at the November City Council meeting.

Entertain a motion to read all Ordinances and Resolutions by title only. – On the motion of Council Member Bobby Morgan and a second by Council Member Brenda Cunningham and by the consent of all Council Members after a roll call vote, the motion to read all Ordinances and Resolutions by title only was approved 8-0.

Proclamations, Special Announcements, Committee/Commission Appointments. Committee Reports - Mayor Penn advised that the Double Springs Road project would be completed by the end of October.

Committee Reports – There were no committee reports due to the inability to meet because of Covid-19.

Items to be removed from City of Farmington Inventory – NONE

Unfinished Business – NONE

New Business –

Request approval of Fire Department job descriptions and organizational restructuring.

There was no public comment on this agenda item. On the motion of Council Member Linda Bell and a second by Council Member Hunter Carnahan and by the consent of all Council Members after a roll call vote, the motion to approve the Fire Department job descriptions and organizational restructuring was approved 8-0.

Request approval of Inter-Local agreement for 2021 Ambulance Service

There was no public comment on this agenda item. On the motion of Council Member Diane Bryant and a second by Council Member Shelly Parsley and by the consent of all Council Members after a roll call vote, the request to approve the Inter-local agreement for 2021 ambulance service was approved 8-0.

Request approval to appeal Planning Commission on August 24,2020 concerning the payment for \$54,600 to the city of Farmington in lieu of park land in Phase 2 of Farmington Heights.

Mayor Penn opened the floor to Council Members comments.

Council Member Brenda Cunningham - asked if the lots had been sold yet? Mayor Penn said the developed owned all the lots and he was building the homes.

Council Member Diane Bryant - asked how many houses 92 or 125? A park would be a better asset. The information says the cash should go into Parks or trails budget, where is that? Is there a line item for that? City Clerk Penn said that there was not currently a line item, that it would be going to the Parks budget under general cash. The council could ask that the line item be added for future reference, that they could discuss that during the budget discussion at the next meeting.

Council Member Hunter Carnahan – Does the \$54,600 go into the parks budget for maintenance and equipment use?

Council Member Keith Lipford – What is the reasoning for the Planning Commission turning this down, I want to hear their concerns. Walking a young child to a park is a big bonus in neighborhood.

Council Member Linda Bell - wanted to hear from the planning commissioners, she noted that 2 other developers were allowed to do this

Council Member Sherry Mathews – I personally feel like a one-acre park would be a good option even though requirements by developer are minimal, we could add to it. Parks would be back to back.

Council Member Bobby Morgan – I agree with Council Member Mathews, will restrooms be added?

Mayor Penn opened comments to the public regarding this agenda item:

Maureen Dawson 358 Otoe Street- We were told there would be a park, 1 acre with no amenities, no 2-acre park? Mayor Penn advised that the city could add amenities. She said they are excited about a park and there are tons of kids in the area and they are pro park.

Jason Dawson – 358 Otoe Street – I'm Maureen's husband, we are for parks, there are lots of families, young people wanting kids and would like to be able to walk them to the park. Will the money only be spent for the one-acre park? It's not that big, we want it safe for kids to go to the park. It's a big value. I don't know if minimal will be okay, 2-acre park is what I would like to see.

Council Member Keith Lipford – What are we deciding cash or 1.05 acre?

Planning Commissioner Judy Horne – we have been dealing with this since 2018, we approved a final plat. The park design has been given a wide berth, they always want to make changes and we make concessions. I want the parks should be together end to end. It seems from the comments from residents they want a larger park for their kids and it makes sense to keep it a 2-acre park. I will share information later on the number of parks cities have. It seems to me the city council needs to add more employees to the Parks department and take a look at the budget. Judy read the requirements that the developer has to adhere to if a park is put into place. She then quoted several statistics about the number of parks the city of Maumelle, city of Fayetteville has, as well as other cities. She then advised that some Planning Commissioners could not attend the meeting but wanted her to pass their comments along. Planning Commissioner Gerry Harris supported neighborhood pocket parks and Planning Commissioner Chad Ball supported more parks.

Leon Smith – 375 Otoe Street – what are the minimum park requirements?

Planning Commissioner Judy Horne answered by reading the entire Planning Commission requirements that the developer has to adhere to if a park is put into place and it all has to be ADA compliant.

Mrs. Smith – 375 Otoe Street – The 1 acre park will not be big enough, there are lots of kids, if they take the other park out it will not be good.

Mayor Penn replied that if the 1-acre option is chosen the city would add to the amenities once the developer finished his requirements.

Daniel Lewis – 91 West Chickasaw Road – my daughter moved here for the parks, this 1 acre would not be big enough, it would not accommodate everyone with 1 park. Trademark should put money into the park. If you choose 1 park, I have no faith in amenities going into this park or any other.

Josh Young – 381 Otoe Street – There are large families in the neighborhood, the 1st space should be bigger, I think the \$54,600 should be invested in this park and we need more greenspace.

Planning Commissioner Jay Moore - The reason I voted no was because we didn't know the money would be directed into the parks, that would have changed my vote if I had known that. The proximity to Creekside park and those amenities was a consideration also. I think having 1 central park is important, not have things all spread out.

Maureen Dawson – 358 Otoe Street - at the park the HOA would contribute to keep it clean. There are so many kids, we need 2 acres.

Mayor Penn advised that the ordinance does not address HOA's or POA's in consideration to parks.

There being no more questions Mayor Penn closed the Public comment section on this agenda item. Mayor Penn opened the floor to Council Members comments and questions.

Council Member Brenda Cunningham – we had lots of good comments by the citizens, will other people be able to use this park? Will there be enough parking? I think we need large areas; 2 acres isn't that much. I would hate to see us inundated with parking issues. Would the police patrol it?

Council Member Diane Bryant – I have done some calculations for the HOA and they could add \$21,000 to the park. It would be wonderful, kids in strollers or 4th of July celebrations, a community hub. I visited the parks in Savannah Georgia and they were wonderful. I just love parks.

Council Member Hunter Carnahan – I have some concerns about the park but only can see certain consent \$54,600 vs 1 or 2 acres. I think we should double the size use the HOA to help utilize it. Can we earmark the money go to a certain park, so there is no budget confusion?

City Clerk Kelly Penn replied that currently all the money goes into the park general cash unless it is bond money ear marked for a certain project. The council or parks chairman can certainly ask that a line item be added under the parks department budget. That will be a good discussion item for the council when the do budget considerations next month.

Council Member Keith Lipford - I think we are looking small minded at this. My yard is bigger than this. If we keep 1 acre we can never expand, there are over 200 homes, these people are shopping and paying taxes in this town, we have lots on money to add to this. Our current financial report said we had over \$275,00.00 surplus.

Mayor Penn replied that once built, the city is responsible for maintaining the park, the cash would be better used with our resources.

Council Member Linda Bell – I think it would be money well spent, if you give them the second acre it sounds like it will have only a few amenities. Everyone promises a park, we need to look at requiring definite specific amenities. We don't need to worry about parking, this is a neighborhood park.

Council Member Sherry Mathews - I am pro parks, I am proud of our parks. We spent 2 million dollars on upgrading our park and I personally would like to see quality over quantity. What if the developer puts rocks or berms? I would prefer playground equipment. The builder is not required to put a park, we give them a choice. We can put money into it, there are only 2 phases to this project.

City Attorney Steve Tennant - This Ordinance was put in place in 2016 and its comprehensive and has to address issues for every development but this is the first time for 2 acres in 2 phases. Maumelle can tax hotel motel for park funds, Fayetteville has a designated tax that pays for 40 parks that way. The park land was purchased, not just given to the city. Farmington can not raise that type of money to fund parks, we have no hotel motel tax to pass on. In the ordinance it specifies developers have to put 4 benches, 10 trees, greenspace (grass), 2 active use enhancements. We as a city need to go back and look at the requirements and specifically address it. We could have the HOA or POA's be responsible. The cash payment is required and you can't redo phase 1. We do not have a finalized plat. It is the builders right to do that. The amenities are short sighted. Look at the ordinance folks, the park will get few amenities, the payment is only for phase 2. Phase 2 is the only thing being considered.

Council Member Linda Bell – Then why are we talking about this?

City Attorney Steve Tennant – The Planning Commission didn't want to discuss this thru, the builder has this option, it's in the ordinance, I love parks and children having a place to play, Other towns are size do not have pocket parks and we are not Fayetteville or Maumelle with a six million dollar budget to fund them.

Mayor Penn – The phase 1 park will go in as required by our ordinance at the builder's choice. The only issue to consider is the request from the builder to accept the cash in lieu of park land.

Mayor Penn thanked the council for their good discussion and closed the floor to comment. Mayor Penn called for the vote.

Council Member Mathews made a motion to approve the appeal of the planning commission's decision and accept the \$54,000.00 from the developer in lieu of park land in the Farmington Heights Phase 2 development, it was seconded by Council Member Parsley. After a roll call vote the motion passed with a 5-3 vote. The 5 council members voting yes were: Mathews, Bell, Cunningham, Morgan, and Parsley. The 3 Council Members voting no were: Carnahan, Lipford, Bryant.

Ordinance 2020-09 An Ordinance levying a tax on the real and personal property within the city of Farmington, Arkansas, for the tax year 2021 fixing the rate thereof at 5.0 mils and certifying the same to the County Clerk of Washington County, Arkansas.

Council Member Carnahan made a motion to suspend the rule requiring the reading of an ordinance in full on 3 different dates be suspended and for Ordinance 2020-09 be read 1 time by title only, it was seconded by Council Member Parsley and by the consent of all Council Members present after a roll call vote, the motion was approved 8-0. Mayor Penn read Ordinance 2020-09 by title only. Mayor Penn asked shall the ordinance pass? After a roll call vote it was approved 8-0.

There being no further business to come before the council and on the motion of Council Member Morgan and seconded by Council Member Mathews and by the consent of all members present, the meeting adjourned at 7:28pm until the next regularly scheduled meeting to be held Monday November 9th, 2020 in the City Council Chambers at City Hall, located at 354 West Main Street, Farmington, Arkansas.

Attest & Approved;

City Clerk Kelly Penn

Mayor Ernie Penn

Financial

MONTH	CITY SALES TAX		STATE SALES TAX	STATE SALES TAX	
	2019	2020 (total)		2019	2020
JANUARY	\$ 117,555.12	\$ 130,377.70	\$ 102,295.43	\$ 109,715.61	
FEBRUARY	\$ 133,162.65	\$ 148,481.02	\$ 113,136.70	\$ 122,277.31	
MARCH	\$ 109,601.10	\$ 133,975.76	\$ 95,652.99	\$ 100,333.67	
APRIL	\$ 101,993.38	\$ 131,834.17	\$ 92,093.45	\$ 103,587.92	
MAY	\$ 130,596.39	\$ 152,891.65	\$ 106,122.97	\$ 110,933.27	
JUNE	\$ 135,104.16	\$ 149,081.37	\$ 105,622.89	\$ 104,879.92	
JULY	\$ 135,385.77	\$ 155,807.30	\$ 108,198.98	\$ 112,770.07	
AUGUST	\$ 131,760.20	\$ 174,923.16	\$ 107,009.33	\$ 121,519.40	
SEPTEMBER	\$ 148,550.09	\$ 174,374.84	\$ 108,926.56	\$ 120,630.07	
OCTOBER	\$ 136,569.38	\$ 165,123.09	\$ 113,349.70	\$ 123,932.96	
NOVEMBER	\$ 142,519.91		\$ 110,322.29		
DECEMBER	\$ 129,221.39		\$ 107,415.14		
Monthly Comparison -October 2019/October 2020	\$ 28,553.71	Increase (Decrease)	\$ 39,136.97	\$ 10,583.26	
YTD comparison	Increase for 2020 over 2019 YTD - City Sales Tax	\$ 236,591.82	Increase for 2020 over 2019 YTD - State Sales Tax	\$ 78,171.20	
	Total Sales Tax Increase YTD 2020			\$ 314,763.02	

GENERAL FUND

9:28 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020 Oct 2020 Actual	Jan 2020 Dec 2020	Dec 2020 Percent of Budget
Revenue & Expenditures			
GENERAL REVENUES			
Revenue			
ACCIDENT REPORT REVENUES	1,370.00	1,500.00	91.33%
ACT 833	18,427.53	20,000.00	92.14%
ALCOHOL SALES TAX	2,550.20	3,500.00	72.86%
ANIMAL CONTROL REVENUES	1,680.00	2,500.00	67.20%
BUILDING INSPECTION FEES	201,682.00	100,000.00	201.68%
BUSINESS LICENSES	6,045.00	6,000.00	100.75%
CITY COURT FINES	114,199.50	120,000.00	95.17%
CITY SALES TAX REVENUES	1,516,870.06	1,350,000.00	112.36%
COUNTY TURNBACK	387,534.12	475,000.00	81.59%
DEVELOPMENT FEES	31,874.68	10,000.00	318.75%
FRANCHISE FEES	346,934.48	375,000.00	92.52%
GARAGE SALE PERMITS	1,000.00	3,000.00	33.33%
GRANTS	2,734.31	0.00	0.00%
INTEREST REVENUES	46,420.94	45,000.00	103.16%
MISCELLANEOUS REVENUES	121,607.24	0.00	0.00%
Off Duty Police Reimbursement	0.00	4,000.00	0.00%
PARK RENTAL	1,950.00	3,500.00	55.71%
SALES TAX - OTHER	1,130,580.20	1,200,000.00	94.22%
SPORTS COMPLEX FEES	32,335.00	40,000.00	80.84%
SRO REIMBURSEMENT REVENUES	57,540.33	100,000.00	57.54%
STATE TURNBACK	72,631.04	95,000.00	76.45%
TRANSFER INCOME	0.00	650,000.00	0.00%
Revenue	\$4,095,966.63	\$4,604,000.00	

11/4/2020

GENERAL FUND

9:28 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Oct 2020	Dec 2020	Percent of
	Actual		Budget
ADMINISTRATIVE DEPT			
Expenses			
ADDITIONAL SERVICES EXPENSE	183,302.80	180,000.00	101.83%
ADVERTISING EXPENSE	4,426.63	6,000.00	73.78%
BUILDING MAINT & CLEANING	32,391.83	30,000.00	107.97%
CREDIT CARD FEE EXPENSE	2,224.80	5,000.00	44.50%
ELECTION EXPENSES	0.00	5,000.00	0.00%
ENGINEERING FEES	132,650.63	80,000.00	165.81%
INSURANCES EXPENSE	41,752.45	50,000.00	83.50%
LEGAL FEES	0.00	10,000.00	0.00%
MATERIALS & SUPPLIES EXPENSE	12,037.97	17,000.00	70.81%
MISCELLANEOUS EXPENSE	301,567.45	2,000.00	15,078.37%
NEW EQUIPMENT PURCHASE	22,813.12	10,000.00	228.13%
PAYROLL EXP - CITY ATTRNY	43,486.40	60,000.00	72.48%
PAYROLL EXP - ELECTED OFFICIAL	121,929.17	125,000.00	97.54%
PAYROLL EXP - REGULAR	195,815.76	245,000.00	79.92%
PLANNING COMMISSION	14,280.75	20,000.00	71.40%
POSTAGE EXPENSE	375.04	1,500.00	25.00%
PROFESSIONAL SERVICES	10,936.37	10,000.00	109.36%
REPAIR & MAINT - BUILDING	1,178.55	2,000.00	58.93%
REPAIR & MAINT - OFFICE EQUIP	2,652.91	2,500.00	106.12%
SERVICE CHARGES	124.43	0.00	0.00%
TECHNICAL SUPPORT	29,860.89	40,000.00	74.65%
TELECOMMUNICATION EXPENSES	5,473.80	4,000.00	136.85%
TRAVEL, TRAINING & MEETINGS	5,473.14	20,000.00	27.37%
UTILITIES EXPENSES	61,074.46	65,000.00	93.96%
Expenses	\$1,225,829.35	\$990,000.00	

11/4/2020

GENERAL FUND

9:28 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Oct 2020	Dec 2020	Percent of
	Actual		Budget
ANIMAL CONTROL DEPT			
Expenses			
FUEL EXPENSES	856.94	2,000.00	42.85%
MATERIALS & SUPPLIES EXPENSE	583.62	1,100.00	53.06%
PAYROLL EXP - REGULAR	50,425.80	59,600.00	84.61%
PROFESSIONAL SERVICES	2,590.05	15,000.00	17.27%
REPAIR & MAINT - AUTOMOBILES	250.64	1,500.00	16.71%
REPAIR & MAINT - EQUIPMENT	0.00	500.00	0.00%
REPAIR & MAINT - TRUCK	32.91	0.00	0.00%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	32.22	500.00	6.44%
Expenses	\$54,772.18	\$80,700.00	

11/4/2020

GENERAL FUND

9:28 AM

Statement of Revenue and Expenditures

	Year-To-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Oct 2020	Dec 2020	Percent of
	Actual		Budget
BUILDING PERMIT DEPT			
Expenses			
FUEL EXPENSES	1,473.11	2,500.00	58.92%
PAYROLL EXP - REGULAR	69,652.36	92,200.00	75.54%
REPAIR & MAINT - AUTOMOBILES	418.43	1,000.00	41.84%
TRAVEL, TRAINING & MEETINGS	920.65	3,000.00	30.69%
UNIFORMS/GEAR EXPENSE	109.33	1,000.00	10.93%
Expenses	\$72,573.88	\$99,700.00	

11/4/2020

GENERAL FUND

9:28 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Oct 2020	Dec 2020	Percent of
	Actual		Budget
FIRE DEPT			
Expenses			
ADVERTISING EXPENSE	565.00	1,000.00	56.50%
BUILDING MAINT & CLEANING	337.68	0.00	0.00%
FUEL EXPENSES	4,423.71	7,000.00	63.20%
HAZMAT EXPENSES	2,270.12	2,400.00	94.59%
MATERIALS & SUPPLIES EXPENSE	9,920.35	8,500.00	116.71%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	1,485.12	6,500.00	22.85%
PAYROLL EXP - REGULAR	465,581.02	538,400.00	86.47%
REPAIR & MAINT - BUILDING	147.17	400.00	36.79%
REPAIR & MAINT - EQUIPMENT	1,695.45	5,000.00	33.91%
REPAIR & MAINT - TRUCK	5,702.01	10,000.00	57.02%
TRAVEL, TRAINING & MEETINGS	4,204.82	10,000.00	42.05%
UNIFORMS/GEAR EXPENSE	16,391.83	17,500.00	93.67%
Expenses	\$512,724.28	\$607,200.00	

11/4/2020

GENERAL FUND

9:28 AM

Statement of Revenue and Expenditures

	<u>Year-to-Date</u>	<u>Annual Budget</u>	<u>Jan 2020</u>
	<u>Jan 2020</u>	<u>Jan 2020</u>	<u>Dec 2020</u>
	<u>Oct 2020</u>	<u>Dec 2020</u>	<u>Percent of</u>
	<u>Actual</u>		<u>Budget</u>
LAW ENFORCE - COURT			
Expenses			
MATERIALS & SUPPLIES EXPENSE	749.11	3,000.00	24.97%
MISCELLANEOUS EXPENSE	0.00	400.00	0.00%
NEW EQUIPMENT PURCHASE	0.00	3,000.00	0.00%
PAYROLL EXP - REGULAR	60,014.53	77,900.00	77.04%
POSTAGE EXPENSE	103.07	1,800.00	5.73%
PROSECUTING ATTORNEY	15,000.00	18,000.00	83.33%
REPAIR & MAINT - OFFICE EQUIP	57.60	0.00	0.00%
SPECIAL COURT COSTS	0.00	6,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	300.00	6,000.00	5.00%
Expenses	\$76,224.31	\$116,100.00	

11/4/2020

GENERAL FUND

9:28 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Oct 2020	Dec 2020	Percent of
	Actual		Budget
LAW ENFORCE - POLICE			
Expenses			
ADVERTISING EXPENSE	90.00	100.00	90.00%
BREATHALYZER EXPENSES	826.15	700.00	118.02%
CAPITAL IMPROVEMENT	417,716.93	500,000.00	83.54%
DRUG TASK FORCE	1,500.00	2,000.00	75.00%
FUEL EXPENSES	24,291.62	48,000.00	50.61%
MATERIALS & SUPPLIES EXPENSE	24,285.65	50,000.00	48.57%
MISCELLANEOUS EXPENSE	0.00	500.00	0.00%
NEW EQUIPMENT PURCHASE	31,087.00	56,000.00	55.51%
Off Duty Police Pay	0.00	4,000.00	0.00%
PAYROLL EXP - REGULAR	868,339.43	1,187,800.00	73.10%
PAYROLL EXP - SRO	97,102.47	148,963.00	65.19%
REPAIR & MAINT - AUTOMOBILES	37,648.49	25,000.00	150.59%
REPAIR & MAINT - EQUIPMENT	0.00	3,000.00	0.00%
TRAVEL, TRAINING & MEETINGS	1,033.36	10,000.00	10.33%
UNIFORMS/GEAR EXPENSE	7,612.44	12,000.00	63.44%
Expenses	\$1,511,533.54	\$2,048,063.00	

11/4/2020

GENERAL FUND

9:28 AM

Statement of Revenue and Expenditures

	<u>Year-to-Date</u>	<u>Annual Budget</u>	<u>Jan 2020</u>
	<u>Jan 2020</u>	<u>Jan 2020</u>	<u>Dec 2020</u>
	<u>Oct 2020</u>	<u>Dec 2020</u>	<u>Percent of</u>
	<u>Actual</u>		<u>Budget</u>
LIBRARY			
Expenses			
CAPITAL IMPROVEMENT	150,000.00	150,000.00	100.00%
LIBRARY TRANSFER	55,000.00	55,000.00	100.00%
Expenses	\$205,000.00	\$205,000.00	

11/4/2020

GENERAL FUND

9:28 AM

Statement of Revenue and Expenditures

	Year-to-Date	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Oct 2020	Dec 2020	Percent of
	Actual		Budget
PARKS DEPT			
Revenue			
PARK RENTAL	(500.00)	0.00	0.00%
SPORTS COMPLEX FEES	(31,570.00)	0.00	0.00%
Revenue	(\$32,070.00)	\$0.00	
Expenses			
CAPITAL IMPROVEMENT	27,000.00	0.00	0.00%
FUEL EXPENSES	1,386.89	3,500.00	39.63%
MATERIALS & SUPPLIES EXPENSE	6,704.45	10,000.00	67.04%
NEW EQUIPMENT PURCHASE	0.00	10,000.00	0.00%
PAYROLL EXP - REGULAR	165,399.81	183,300.00	90.23%
PROFESSIONAL SERVICES	12,560.92	2,500.00	502.44%
REPAIR & MAINT - EQUIPMENT	2,035.75	3,000.00	67.86%
SPORTS PARK FUEL	922.80	1,500.00	61.52%
SPORTS PARK MATERIALS	5,104.07	22,000.00	23.20%
SPORTS PARK NEW EQUIP	0.00	10,000.00	0.00%
SPORTS PARK PROF SERV	19,351.67	45,000.00	43.00%
SPORTS PARK REPAIR/MAINT	2,391.12	2,500.00	95.64%
SPORTS PARK UNIFORMS	177.72	0.00	0.00%
SPORTS PARK UTILITIES	16,789.74	12,000.00	139.91%
UNIFORMS/GEAR EXPENSE	201.58	1,000.00	20.16%
UTILITIES EXPENSES	4,319.69	5,000.00	86.39%
Expenses	\$264,346.21	\$311,300.00	

STREET FUND
Statement of Revenue and Expenditures

	Year-To-Date Jan 2020 Oct 2020 Actual	Annual Budget Jan 2020 Dec 2020	Jan 2020 Dec 2020 Percent of Budget
Revenue & Expenditures			
Revenue			
GRANTS	268,550.00	0.00	0.00%
INTEREST REVENUES	285.90	1,000.00	28.59%
MISCELLANEOUS REVENUES	175.00	100.00	175.00%
STREET COUNTY TURNBACK	41,659.79	40,000.00	104.15%
STREET STATE TURNBACK	337,704.64	406,945.75	82.99%
TRANSFER INCOME	0.00	200,000.00	0.00%
Revenue	\$648,375.33	\$648,045.75	
Expenses			
ADDITIONAL SERVICES EXPENSE	5,747.00	0.00	0.00%
ADVERTISING EXPENSE	354.68	1,000.00	35.47%
BUILDING MAINT & CLEANING	1,333.46	0.00	0.00%
ENGINEERING FEES	10,979.65	30,000.00	36.60%
FUEL EXPENSES	4,394.46	8,000.00	54.93%
MATERIALS & SUPPLIES EXPENSE	13,290.19	12,000.00	110.75%
MISCELLANEOUS EXPENSE	7,433.45	500.00	1,486.69%
NEW EQUIPMENT PURCHASE	56,670.00	25,000.00	226.68%
PAYROLL EXP - REGULAR	153,106.52	199,445.75	76.77%
PROFESSIONAL SERVICES	124,386.09	1,000.00	12,438.61%
REPAIR & MAINT - BUILDING	65.85	0.00	0.00%
REPAIR & MAINT - EQUIPMENT	6,209.87	10,000.00	62.10%
STREET LIGHTS	103,936.30	150,400.00	69.11%
STREET/ROAD REPAIRS	83,902.95	200,000.00	41.95%
TRAVEL, TRAINING & MEETINGS	0.00	500.00	0.00%
UNIFORMS/GEAR EXPENSE	497.39	2,200.00	22.61%
UTILITIES EXPENSES	10,248.34	8,000.00	128.10%
Expenses	\$582,556.20	\$648,045.75	

LIBRARY FUND
Statement of Revenue and Expenditures

	Current Period	Annual Budget	Jan 2020
	Jan 2020	Jan 2020	Dec 2020
	Oct 2020	Dec 2020	Percent of
	Actual		Budget
Revenue & Expenditures			
Revenue			
Donations	57,620.00	0.00	0.00%
FINES/LOST ITEMS	1,312.48	4,000.00	32.81%
INTEREST REVENUES	257.16	0.00	0.00%
MISCELLANEOUS REVENUES	245.73	0.00	0.00%
TRANS FROM GENERAL FUND		55,000.00	0.00%
TRANS FROM GENERAL FUND	205,000.00	0.00	0.00%
WASHINGTON CO LIBRARY	155,860.00	184,231.00	84.60%
Revenue	\$420,295.37	\$243,231.00	
Expenses			
ADVERTISING EXPENSE	807.71	1,000.00	80.77%
BOOKS AND MEDIA	21,685.27	32,000.00	67.77%
BUILDING MAINT & CLEANING	1,652.24	0.00	0.00%
CAPITAL IMPROVEMENT	536,013.12	0.00	0.00%
MATERIALS & SUPPLIES EXPENSE	11,841.33	10,931.00	108.33%
MISCELLANEOUS EXPENSE	25.00	500.00	5.00%
NEW EQUIPMENT PURCHASE	2,170.49	3,000.00	72.35%
PAYROLL EXP - REGULAR	140,911.88	175,000.00	80.52%
POSTAGE EXPENSE	125.25	300.00	41.75%
PROGRAMS EXPENSE		4,000.00	0.00%
REPAIR & MAINT - BUILDING	542.92	4,500.00	12.06%
TECHNICAL SUPPORT	10,237.96	8,500.00	120.45%
TRAVEL, TRAINING & MEETINGS	323.00	1,000.00	32.30%
UTILITIES EXPENSES	1,933.08	2,500.00	77.32%
Expenses	\$728,269.25	\$243,231.00	

Agenda Item 11



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

Memo

To: Farmington City Council
Ernie Penn, Mayor
Kelly Penn, City Clerk

From: Ernie Penn, Mayor

A handwritten signature in blue ink, appearing to read "Ernie Penn", is positioned to the right of the "From:" line.

Re: Award Bid for the Highway 170 Sewer Line Extension

Date: November 9, 2020

Recommendation

City staff recommends approval of this request and to award the bid to Diamond C Construction in the amount of \$90,888.50

Background

The City of Farmington and ArDot are in the process of acquiring the ROW for the Highway 170 expansion to become a 3 lane road with sidewalks on both sides from Highway 62 to Clyde Carnes Road. In order to acquire the ROW for the property located at 24 E Wolfdale Road, the City is responsible for extending sewer to this property. The new ROW is taking the septic tank and lateral lines for this property so the City must provide sewer to this home. The property is owned by Willis Leon Hornback.

Discussion

The extension of the sewer to this property is a requirement for the ROW acquisition for this project.

Budget Impact

\$90,888.50 and will be paid from the Street Fund account



October 15, 2020

Mayor Ernie Penn
City of Farmington
345 W. Main Street
Farmington, Arkansas 72730

Re: Recommendation of Award
Hwy 170 Sewer Line Extension
City of Farmington, Arkansas
Olsson Project No. C20-0545

Dear Mayor Penn:

Bids were received Farmington City Hall, 345 W. Main Street, at 10:00 a.m. on Thursday, October 8, 2020, for the above referenced project. The low bid was submitted by Diamond C Construction of Gentry, Arkansas, in the amount of \$90,888.50. A copy of the certified bid tabulation is enclosed.

The low bidder, Diamond C Construction, complied with all the bidding requirements, including the submittal of a Bid Bond. We have reviewed the qualifications submitted and based upon the information furnished, we believe them to be qualified to complete the work.

While we have no way of verifying the present financial condition of Diamond C Construction, the contract documents require the furnishing of 100 percent performance and payment bonds prior to authorization of the Notice to Proceed of construction. We recommend that the Council award this contract to Diamond C Construction in the amount bid of \$90,888.50. We trust the City Council will concur with this recommendation.

The contract documents require substantial completion of the project within 90 days and full completion and ready for final payment within 120 calendar days from the date of issuance of the Notice to Proceed.

If you have any questions or need any additional information, please let us know.

Sincerely,

A handwritten signature in blue ink that reads "Chris Dougherty". The signature is fluid and cursive.

Chris Dougherty, PE
Olsson Project Manager



302 E Millsap - Fayetteville, Arkansas - 72703 - Phone: 479-443-3404 Fax: 479-443-4340

**TABULATION OF BIDS RECEIVED OCTOBER 8, 2020
HWY 170 SEWER LINE EXTENSION**

**City of Farmington
Farmington, Arkansas
Project No. C20-0545**

Company:
Arkansas License No.:
Address:
City-State:

Diamond C Construction Co.
0318010321
PO Box 803
Gentry, AR 72734

Goodwin & Goodwin, Inc.
0016960421
3505 Free Ferry Road
Ft Smith, AR 72903

Item No.	Estimated Quantity	Description	Unit Price	Total Amount	Unit Price	Total Amount
1	Lump Sum	Connect to Existing Manhole at Station 0+00, complete in place	\$ 8,327.00	\$ 8,327.00	\$ 1,800.00	\$ 1,800.00
2	408	Linear Feet, 8-Inch Diameter SDR26 PVC Sewer Line, complete in place	\$ 53.85	\$ 21,970.80	\$ 95.00	\$ 38,760.00
3	121	Linear Feet, 16-Inch Diameter Steel Encasement, complete in place	\$ 94.04	\$ 11,378.84	\$ 250.00	\$ 30,250.00
4	3	Each, 48-Inch Diameter Manhole, complete in place	\$ 4,757.94	\$ 14,273.82	\$ 5,000.00	\$ 15,000.00
5	Lump Sum	Correct service line to manhole at Station 4+08, complete in place	\$ 4,670.04	\$ 4,670.04	\$ 5,000.00	\$ 5,000.00
6	Lump Sum	Pavement Repair Including Removal and Disposal of Excavation Material, Crushed Stone, Placement of Asphalt or Concrete, complete in place	\$ 9,683.00	\$ 9,683.00	\$ 12,000.00	\$ 12,000.00
7	Lump Sum	Sediment Control, and Erosion Control and Site Restoration	\$ 7,820.00	\$ 7,820.00	\$ 3,000.00	\$ 3,000.00
8	Lump Sum	Trench and Excavation Safety System, as required by Act 291 of the 1993 Arkansas General Assembly	\$ 12,765.00	\$ 12,765.00	\$ 5,000.00	\$ 5,000.00
TOTAL BID				\$ 90,888.50		\$ 110,810.00

Certified Correct:

Chris Dougherty, P.E. - Arkansas No. 14497

Agenda Item 12

RESOLUTION NO. 2020-13

A RESOLUTION PROVIDING FOR THE ADOPTION OF A BUDGET FOR THE CITY OF FARMINGTON, ARKANSAS, FOR THE TWELVE (12) MONTHS BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, APPROPRIATING MONEY FOR EACH ITEM OF EXPENDITURE THEREIN PROVIDED FOR; AND FOR OTHER PURPOSES.

WHEREAS, the City Council has made a comprehensive study and review of the proposed budget submitted by the mayor, and;

WHEREAS, it is the finding and conclusion of the City Council that the schedules and exhibits of anticipated revenues and expenditures for the calendar year appear to be as accurate as possible for budgetary purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:

Section 1: This resolution shall be known as the budget resolution for the City of Farmington, Arkansas, for the twelve (12) month period beginning January 1, 2021 and ending December 31, 2021. The attached budget, incorporated herein as if set out word for word and figure for figure, reflects estimated revenues and expenditures as set forth on the succeeding pages.

Section 2: The respective funds for each item of expenditure proposed in the budget for 2021 are hereby approved and adopted for the operation of the City of Farmington, Arkansas, by the City Council on this date and constitute an appropriation of funds which are lawfully applicable to the items contained within the budget. This budget may be altered or revised by action of this governing body and unpledged funds may be subsequently appropriated to another purpose except as prohibited by law. A.C.A. § 14-58-203(a).

Section 3: The Mayor or his duly-authorized representative may approve for payment, out of funds appropriated by this budget or otherwise approved by the city council for those purposes, or may disapprove any bills, debts, or liabilities asserted as claims against the City up to a maximum amount allowed by Arkansas law and the payment or disapproval of any bills, debts or liabilities exceeding that amount shall require the confirmation of this governing body. A.C.A. § 14-58-305 Provided, however, that the

execution of all contracts and conveyances and lease contracts shall be performed by the mayor and city clerk when authorized by a resolution in writing and approved by a majority vote of the city council present and participating.

Section 4: If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are declared to be severable.

PASSED AND APPROVED this 9th day of November, 2020.

APPROVED:

**By: _____
Ernie Penn, Mayor**

ATTEST:

**_____
Kelly Penn, City Clerk**



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)

MEMO

Date: November 1, 2020
To: Farmington City Council
From: Mayor Ernie L Penn
Re: 2021 Budget

A handwritten signature in blue ink, appearing to read "Ernie L Penn", is written over the "From:" line of the memo.

As required by State Law, the Mayor must provide a balanced budget to the Farmington City Council by February 1st of each year. Attached with this memo is a budget for our City for 2021. After reviewing all of our income sources and having budget discussions with our department supervisors, I am recommending this budget be adopted for the year of 2021.

As we have discussed many times, my philosophy is to budget conservatively for income and control operating expenses. Our City Sales Tax Revenue has increased 18.5% in 2020 compared to 2019 and the State Sales Tax revenue has increased 7.40% in 2020 compared to 2019. I am very proud of our financial stability of our City as evidenced by current bank balances. We must continue to provide the services that our Citizens require now and in the future.

I think it is financially responsible that our City maintain at least 6 months of operating money in an account that has not been dedicated in our budget. The amount needed is \$2,000,000 for 6 months which we have in a CD with Bank OZK.

2020 has been a very different year due to the Pandemic, we have been blessed to have our sales tax increase in these uncertain times but we must be prepared for change. Since it is a Presidential Election year and with the Covid19 increasing in most of the states, it is unsure how the financial markets will react and if the growth of the GNP continues upward in 2021. We must be proactive and prepared if we experience a downturn in the economy.

Our City is experiencing a tremendous amount of Residential subdivision growth along with growth in our Commercial business areas. Growth can be challenging at times but it can also bring new opportunities for our City and provide additional employment opportunities for our residents. I think that one of our most valuable assets are the people we have that work for our City and their work ethic and experience is invaluable.

Below you will find a list of the major changes in our budget for 2021

- City Sales Tax income will be increased in our budget by \$125,000 from \$1,350,000 in 2020 to \$1,475,000 in 2021. Based upon on our historical data, this will be a conservative revenue estimate.

- State Sales Tax income will be increased in our budget by \$60,000 from \$1,200,000 in 2020 to \$1,260,000 in 2021.
- Payment in Lieu of improvements has been added as an income line item in our 2021 budget. Income from this line item will be used for park and trail improvements.
- All employees will receive a 3% Cost of Living raise **except** for Elected Officials.
- Police Department will increase staff by 1 full time patrolman. Our police department is below the State and National averages recommended for policemen per capita.
- Police Department budget includes 2 new vehicles for this year. Chief Hubbard has provided a list of current units and mileage for your information.
- Police Department expansion has been completed and the funding for the expansion is in the 2020 budget so no additional funding will be needed in 2021.
- Library transfer will remain the same, \$55,000, for 2021. The Library remodel and addition has been completed and funded in our 2020 budget.
- The Fire Department Chief is applying for a Safer Grant for funding to add 3 additional full time firemen, this grant can be up to 100% of the cost of the salaries and benefits for 3 years. He will apply for the grant in January 2021 and anticipates knowing if funding is granted by July 1st 2021. The Fire Department payroll has been increased to cover 6 months of salaries for the 3 new firemen in the event we are not awarded the Grant in 2021.
- The Parks Department will have money available for improvements in 2021. We have added a line item for improvements in the amount of \$125,000 and \$25,000 for engineering if needed for trail designs. Our Parks Chairman, Sherry Mathews, will be updating the Parks Committee with volunteers along with our Parks & Rec director, Laurie Adkins providing assistance. The funds available for the line items will come from the sale proceeds of our Ecology property that has closed along with monies from Farmington Heights II and Briarwood subdivision fees in lieu of park land.

I have covered the major budget items with this memo. If you have questions about the budget, please email me or Melissa or the Department Supervisors regarding any specific questions you may have prior to the Council meeting. Since we are having virtual meetings, we can get you the information in advance which will allow the meeting to flow in an efficient and timely manner. Please respond as soon as possible if you have questions.

Summary of our Bank balances:

• Bank OZK	Certificate of Deposit	1.00%	\$2,098,700
• First Security Bank	Money Market	.40%	\$1,524,497
• Arvest Bank	General Checking	.05%	\$ 642,072
• Arvest Bank	Money Market	.10%	\$1,347,507
• Arvest Bank	Restitution Money Market	.05%	\$ 352,345
• Arvest Bank	Street Fund Checking	.05%	\$ 455,224
• Arvest Bank	7 other operating accounts	.05%	\$ 373,032

TOTAL DEPOSITS: \$6,793,377

****NOTE---The Highway 170 project will require our City to pay our 20% share for utility relocation and we anticipate this being approximately \$600,000. The rest of the project will be paid with State and Federal funds.**

GENERAL FUND -- REVENUE

GENERAL FUND	Year-To-Date Jan 2020 Oct 31, 2020 Actual	Annual Budget Jan 2020 Dec 2020	Jan 2020 Dec 2020 Percent of Budget	2021 Budget Request
ACCIDENT REPORT	\$1,370.00	1,500.00	91.33%	\$1,500.00
ACT 833	\$18,427.53	20,000.00	92.14%	\$20,000.00
ALCOHOL SALES TAX	\$2,550.20	3,500.00	72.86%	\$3,500.00
ANIMAL CONTROL	\$1,680.00	2,500.00	67.20%	\$2,500.00
BUILDING INSPECTION	\$201,682.00	100,000.00	201.68%	\$130,000.00
BUSINESS LICENSES	\$6,045.00	6,000.00	100.75%	\$6,000.00
CITY COURT FINES	\$114,199.50	120,000.00	95.17%	\$120,000.00
CITY SALES TAX	\$1,516,870.06	1,350,000.00	112.36%	\$1,475,000.00
COUNTY TURNBACK	\$387,543.12	475,000.00	81.59%	\$475,000.00
DEVELOPMENT FEES	\$31,874.68	10,000.00	318.75%	\$10,000.00
FRANCHISE FEES	\$346,934.48	375,000.00	92.52%	\$375,000.00
GARAGE SALE PERMITS	\$1,000.00	3,000.00	33.33%	\$2,500.00
GRANTS	\$2,734.31	0.00		\$0.00
INTEREST REVENUES	\$46,420.94	45,000.00	103.16%	\$25,000.00
MISCELLANEOUS	\$121,607.24	0.00		\$0.00
OFF DUTY POLICE	\$0.00	4,000.00		\$4,000.00
PARK RENTAL	\$1,950.00	3,500.00	55.71%	\$3,500.00
PAYMENT IN LIEU OF IMPROVEMENTS	\$0.00	0.00		\$150,000.00
SALES TAX - OTHER	\$1,130,580.20	1,200,000.00	94.22%	\$1,260,000.00

GENERAL FUND -- REVENUE

GENERAL FUND	Year-To-Date Jan 2020 Oct 31, 2020 Actual	Annual Budget Jan 2020 Dec 2020	Jan 2020 Dec 2020 Percent of Budget	2021 Budget Request
SPORTS COMPLEX FEES	\$32,335.00	40,000.00	80.84%	\$35,000.00
SRO REIMBURSEMENT	\$57,540.33	100,000.00	57.54%	\$100,000.00
STATE TURNBACK	\$72,631.04	95,000.00	76.45%	\$95,000.00
TRANSFER INCOME	\$0.00	650,000.00	0.00%	\$0.00
Revenue	\$4,095,975.63	\$4,604,000.00		\$4,293,500.00

GENERAL FUND - EXPENSES

	Year-To-Date	Annual Budget	Jan 2020	2021 Requested Budget
	Jan 2020 Oct 2020 Actual	Jan 2020 Dec 2020 Approved	Dec 2020 Percent of Budget	
Administration				
ADDITIONAL SERVICES EXPENSE	183,302.80	180,000.00	101.83%	\$180,000.00
ADVERTISING EXPENSE	\$4,426.63	\$6,000.00	73.78%	\$6,000.00
BUILDING MAINT & CLEANING	\$32,391.83	\$30,000.00	107.97%	\$35,000.00
CREDIT CARD FEE EXPENSE	\$2,224.80	\$5,000.00	44.50%	\$5,000.00
ELECTION EXPENSES	\$0.00	\$5,000.00		\$5,000.00
ENGINEERING FEES	\$132,650.63	\$80,000.00	165.81%	\$125,000.00
INSURANCES EXPENSE	\$41,752.45	\$50,000.00	83.50%	\$50,000.00
LEGAL FEES	\$0.00	\$10,000.00	0.00%	\$10,000.00
MATERIALS & SUPPLIES EXPENSE	\$12,037.97	\$17,000.00	70.81%	\$17,000.00
MISCELLANEOUS EXPENSE	\$301,567.45	\$2,000.00		\$2,000.00
NEW EQUIPMENT PURCHASE	\$23,813.12	\$10,000.00	238.13%	\$10,000.00
PAYROLL EXP- CITY ATTORNEY	\$43,486.40	\$60,000.00	72.48%	\$60,000.00
PAYROLL EXP - ELECTED OFFICIAL	\$121,929.17	\$125,000.00	97.54%	\$125,000.00
PAYROLL EXP - REGULAR	\$195,815.76	\$245,000.00	79.92%	\$241,365.00
PLANNING COMMISSION	\$14,280.75	\$20,000.00	71.40%	\$20,000.00
POSTAGE EXPENSE	\$375.04	\$1,500.00	25.00%	\$1,500.00
PROFESSIONAL SERVICES	\$10,936.37	\$10,000.00	109.36%	\$10,000.00

	Year-To-Date Jan 2020 Oct 2020 Actual	Annual Budget Jan 2020 Dec 2020 Approved	Jan 2020 Dec 2020 Percent of Budget	2021 Requested Budget
Administration				
REPAIR & MAINT - BUILDING	\$1,178.55	\$2,000.00		\$2,000.00
REPAIR & MAINT - OFFICE EQUIP	\$2,652.91	\$2,500.00	106.12%	\$2,500.00
SERVICE CHARGES	\$124.43	\$0.00		\$250.00
TECHNICAL SUPPORT	\$29,860.89	\$40,000.00	74.65%	\$40,000.00
TELECOMMUNICATION EXPENSES	\$5,473.80	\$4,000.00	136.85%	\$4,000.00
TRAVEL, TRAINING & MEETINGS	\$5,473.14	\$20,000.00	27.37%	\$10,000.00
UTILITIES EXPENSES	\$58,288.87	\$65,000.00	89.68%	\$70,000.00
TRANSFER TO RESERVES	\$0.00			\$0.00
	\$1,224,043.76	\$990,000.00		\$1,031,615.00

Animal Control

Expenditures

	Year-To-Date		Annual Budget		Jan 2020		2021 Requested Budget:
	Jan 2020	Oct 2020	Jan 2020	Dec 2020	Dec 2020	Percent of Budget	
	Actual						
FUEL EXPENSES	\$856.94		\$2,000.00		42.85%		\$2,000.00
MATERIALS & SUPPLIES EXPENSE	\$583.62		\$1,100.00		53.06%		\$1,100.00
NEW EQUIPMENT PURCHASE	\$0.00		\$0.00				\$0.00
PAYROLL EXP - REGULAR	\$50,425.80		\$59,600.00		84.61%		\$63,051.00
PROFESSIONAL SERVICES	\$2,590.05		\$15,000.00		17.27%		\$15,000.00
REPAIR & MAINT - AUTOMOBILES	\$250.64		\$1,500.00		16.71%		\$1,500.00
REPAIR & MAINT - EQUIPMENT	\$32.91		\$500.00		6.58%		\$500.00
TRAVEL, TRAINING & MEETINGS	\$0.00		\$500.00		0.00%		\$500.00
UNIFORMS/GEAR EXPENSE	\$32.22		\$500.00		6.44%		\$500.00
Expenses	\$54,772.18		\$80,700.00		67.87%		\$84,151.00

BUILDING DEPARTMENT

Expenditures

	Year-To-Date		Annual Budget		Jan 2020	
	Jan 2020	Oct 2020	Jan 2020	Dec 2020	Dec 2020	Requested 2021
	Actual				Percent of Budget	Budget
FUEL EXPENSES	\$1,347.05		\$2,500.00		53.88%	\$2,500.00
PAYROLL EXP - REGULAR	\$62,052.08		\$92,200.00		67.30%	\$94,626.00
REPAIR & MAINT - AUTOMOBILES	\$418.43		\$1,000.00		41.84%	\$1,000.00
TRAVEL, TRAINING & MEETINGS	\$668.84		\$3,000.00		22.29%	\$3,000.00
UNIFORMS/GEAR EXPENSE	\$109.33		\$1,000.00		10.93%	\$1,000.00
Total	\$64,595.73		\$99,700.00		64.79%	\$102,126.00

10/31/2019

FIRE DEPARTMENT

Expenses

Year-to-Date	Annual Budget	Jan 2020	2021 Requested Budget
Jan 2020	Jan 2020	Dec 2020	
Oct 2020	Dec 2020	Percent of	
Actual		Budget	

EXPENSES	Year-to-Date	Annual Budget	Jan 2020	2021 Requested Budget
	Actual	Dec 2020	Percent of	
ADVERTISING	\$565.00	\$1,000.00		\$1,000.00
BUILDING MAINT & CLEANING	\$337.68	\$0.00		\$0.00
FUEL EXPENSES	\$4,423.71	\$7,000.00	63.20%	\$7,200.00
HAZMAT EXPENSES	\$2,270.12	\$2,400.00	94.59%	\$2,400.00
MATERIALS & SUPPLIES EXPENSE	\$9,920.35	\$8,500.00	116.71%	\$8,500.00
MISCELLANEOUS EXPENSE	\$0.00	\$500.00	0.00%	\$500.00
NEW EQUIPMENT PURCHASE	\$1,485.12	\$6,500.00	22.85%	\$10,000.00
PAYROLL EXP - REGULAR	\$465,581.02	\$538,400.00	86.47%	\$660,851.00
PROFESSIONAL SERVICES	\$0.00	\$0.00		\$0.00
REPAIR & MAINT - BUILDING	\$147.17	\$400.00		\$3,200.00
REPAIR & MAINT - EQUIPMENT	\$1,695.45	\$5,000.00	33.91%	\$9,070.00
REPAIR & MAINT - TRUCK	\$5,702.01	\$10,000.00	57.02%	\$10,000.00
TRAVEL, TRAINING & MEETINGS	\$4,204.82	\$10,000.00	42.05%	\$12,801.00
UNIFORMS/GEAR EXPENSE	\$16,391.83	\$17,500.00	93.67%	\$30,000.00
TOTAL	\$512,724.28	\$607,200.00	84.44%	\$755,522.00

LAW ENFORCEMENT - COURT

Expenses

	Year-To-Date		Annual Budget		Jan 2019	
	Jan 2019	Oct 2019	Jan 2019	Dec 2019	Dec 2019	Percent of Budget 2020 Requested Budget
MATERIALS & SUPPLIES EXPENSE	\$749.11		\$3,000.00		24.97%	\$3,000.00
MISCELLANEOUS EXPENSE	\$0.00		\$400.00		0.00%	\$400.00
NEW EQUIPMENT PURCHASE	\$0.00		\$3,000.00		0.00%	\$3,000.00
PAYROLL EXP - REGULAR	\$60,014.53		\$77,900.00		77.04%	\$87,521.00
POSTAGE	\$103.07		\$1,800.00			\$1,800.00
PROSECUTING ATTORNEY	\$15,000.00		\$18,000.00		83.33%	\$18,000.00
REPAIR & MAINT - OFFICE EQUIP	\$57.60		\$0.00			\$500.00
SPECIAL COURT COSTS	\$0.00		\$6,000.00		0.00%	\$6,000.00
TRAVEL, TRAINING & MEETINGS	\$300.00		\$6,000.00		5.00%	\$6,000.00
TOTALS	\$76,224.31		\$116,100.00		65.65%	\$126,221.00

LAW ENFORCEMENT - POLICE

	Expenses				
	Year-To-Date	Annual Budget	Jan 2020	2021 Requested Budget	
	Jan 2020 Oct 2020 Actual	Jan 2020 Dec 2020	Dec 2020 Percent of Budget		
Expenses					
Advertising	\$90.00	\$100.00	0	\$100.00	
BREATHALYZER EXPENSES	\$826.15	\$700.00	118.02%	\$700.00	
Capital Expense (from reserve)	\$417,716.93	\$500,000.00	83.54%	\$0.00	
DRUG TASK FORCE	\$1,500.00	\$2,000.00	75.00%	\$2,000.00	
FUEL EXPENSES	\$24,291.62	\$48,000.00	50.61%	\$48,000.00	
GRANT EXPENSES		\$3,000.00		\$0.00	
MATERIALS & SUPPLIES EXPENSE	\$24,285.65	\$50,000.00	48.57%	\$50,000.00	
MISCELLANEOUS EXPENSE	\$0.00	\$500.00	0.00%	\$500.00	
NEW EQUIPMENT PURCHASE	\$31,087.00	\$56,000.00	55.51%	\$56,000.00	
OFF DUTY POLICE PAY	\$0.00	\$4,000.00		\$4,000.00	
PAYROLL EXP - REGULAR	\$868,339.43	\$1,187,800.00	73.10%	\$1,302,050.00	
PAYROLL EXP - SRO	\$97,102.47	\$148,963.00	65.19%	\$150,000.00	
REPAIR & MAINT - AUTOMOBILES	\$37,648.49	\$25,000.00	150.59%	\$25,000.00	
REPAIR & MAINT - EQUIPMENT	\$0.00	\$3,000.00	0.00%	\$3,000.00	
TRAVEL, TRAINING & MEETINGS	\$1,033.36	\$10,000.00	10.33%	\$7,000.00	
UNIFORMS/GEAR EXPENSE	\$7,612.44	\$12,000.00	63.44%	\$15,000.00	
Total	\$1,511,533.54	\$2,051,063.00	73.70%	\$1,663,350.00	



FARMINGTON POLICE PATROL UNITS



UNIT	YEAR	MAKE	MODEL	MILEAGE	ASSIGNED TO
10-01	2010	Dodge	Charger	129K	Spare
10-02	2010	Dodge	Charger	101K	Crutchfield
12-01	2012	Chevrolet	Tahoe	98K	Brotherton
12-02	2012	Dodge	Charger	121.5K	Bocchino
13-01	2013	Dodge	Charger	110.7K	Howerton
13-02	2013	Dodge	Charger	49K	Cavin
14-01	2014	Dodge	Charger	97.5K	Cooper
14-02	2014	Ram	1500	50K	Parrish
15-01	2015	Dodge	Charger	77K	Stine
15-02	2015	Ram	1500	67.5K	Detective
16-01	2016	Dodge	Charger	58.5	Long
18-01	2018	Ram	1500	20.5K	Wilbanks
18-02	2018	Dodge	Charger	37.5K	Mahone
19-01	2019	Dodge	Charger	67.5K	Collins
19-02	2019	Dodge	Charger	17.5K	Bertorello
19-03	2019	Dodge	Charger	14K	Talley

Will be removing unit 10-01 from inventory with the addition of the 2 new units

LIBRARY - Expenses

		Year-To-Date Jan 2019 Oct 2019 Actual	Annual Budget Jan 2019 Dec 2019	Jan 2019 Dec 2019 Percent of Budget	Requested 2020 Budget
LIBRARY					
	LIBRARY TRANSFER	55,000.00	55,000.00	100.00%	\$55,000.00
	TOTAL	\$55,000.00	\$55,000.00	100.00%	\$55,000.00

Parks Department

	Year-to-Date Jan 2020 Oct 2020 Actual	Annual Budget Jan 2020 Dec 2020	Jan 2020 Percent of Budget	2021 Requested Budget
Expenses				
CAPITAL IMPROVEMENT	27,000.00	\$0.00		\$125,000.00
ENGINEERING	0.00	\$0.00		\$25,000.00
FUEL EXPENSES	1,386.89	\$3,500.00	39.63%	\$0.00
MATERIALS & SUPPLIES EXPENSE	6,704.45	\$10,000.00	67.04%	\$10,000.00
MISCELLANEOUS EXPENSE	0.00	\$0.00		\$0.00
NEW EQUIPMENT PURCHASE	0.00	\$10,000.00	0.00%	\$22,500.00
PAYROLL EXP - REGULAR	165,399.81	\$183,300.00	90.23%	\$186,765.00
PAYROLL EXP - SPORTS COMPLEX	0.00	\$0.00		\$0.00
PROFESSIONAL SERVICES	12,560.92	\$2,500.00		\$2,500.00
REPAIR & MAINT - EQUIPMENT	2,035.75	\$3,000.00	67.86%	\$3,000.00
SPORTS PARK FUEL	922.80	\$1,500.00	61.52%	\$0.00
SPORTS PARK MATERIALS	5,104.07	\$22,000.00	23.20%	\$22,000.00
SPORTS PARK NEW EQUIP	0.00	\$10,000.00	0.00%	\$10,000.00
SPORTS PARK PROF SERV	19,351.67	\$45,000.00	43.00%	\$45,000.00
SPORTS PARK REPAIR/MAINT	2,391.12	\$2,500.00	95.64%	\$2,500.00

	Year-to-Date Jan 2020 Oct 2020 Actual	Annual Budget Jan 2020 Dec 2020	Jan 2020 Dec 2020 Percent of Budget	2021 Requested Budget
SPORTS PARK UNIFORMS	177.72	\$0.00		\$250.00
SPORTS PARK UTILITIES	16,520.96	\$12,000.00	137.67%	\$15,000.00
UNIFORMS/GEAR EXPENSE	201.58	\$1,000.00	20.16%	\$1,000.00
UTILITIES EXPENSES	4,083.30	\$5,000.00	81.67%	\$5,000.00
Expenses	\$263,841.04	\$311,300.00	84.75%	\$475,515.00

Total Expense - 2021
Request

\$4,293,500.00

Total Income - 2021

\$4,293,500.00

\$0.00

STREET FUND
Statement of Revenue and Expenditures

Year-To-Date	Annual Budget	Jan 2020 Dec 2020	Percent of Budget	2021 Requested Budget
Jan 2020	Jan 2020	Jan 2020		
Oct 2020	Dec 2020	Dec 2020		
Actual			Budget	

Revenue				
GRANTS	268,550.00	0.00	0.00%	\$0.00
INTEREST REVENUES	285.90	1,000.00	28.59%	\$1,000.00
MISCELLANEOUS REVENUES	175.00	100.00	175.00%	\$100.00
PAYMENT IN LIEU OF IMPROVEMENT	0.00	0.00		\$0.00
STREET CITY SALES TAX	0.00	0.00		\$0.00
STREET COUNTY TURNBACK	41,659.79	40,000.00	104.15%	\$40,000.00
STREET STATE TURNBACK	337,704.64	406,945.75	82.99%	\$406,945.75
Capital from Reserves - street repairs	0.00	200,000.00		\$318,054.25
Revenue	\$648,375.33	\$648,045.75	99.95%	\$766,100.00

Expenses				
ADDITIONAL SERVICES	\$5,747.00	\$0.00		\$0.00
ADVERTISING EXPENSE	\$354.68	\$1,000.00	35.47%	\$1,000.00
BUILDING MAINT & CLEANING	\$1,333.46	\$0.00		\$0.00
ENGINEERING FEES	\$10,979.65	\$30,000.00	36.60%	\$30,000.00
FUEL EXPENSES	\$4,394.46	\$8,000.00	182.05%	\$10,000.00

STREET FUND
Statement of Revenue and Expenditures

MATERIALS & SUPPLIES EXPENSE	\$13,290.19	\$12,000.00	90.29%	\$15,000.00
MISCELLANEOUS EXPENSE	\$7,433.45	\$500.00	6.73%	\$500.00
NEW EQUIPMENT PURCHASE	\$56,670.00	\$25,000.00	44.12%	\$25,000.00
PAYROLL EXP - REGULAR	\$153,106.52	\$199,445.75	130.27%	\$205,500.00
PROFESSIONAL SERVICES	\$124,386.09	\$1,000.00	0.80%	\$2,000.00
REPAIR & MAINT - BUILDING	\$65.85	\$0.00	0.00%	\$2,000.00
REPAIR & MAINT - EQUIPMENT	\$6,209.87	\$10,000.00	161.03%	\$10,000.00
STREET LIGHTS	\$103,890.24	\$150,400.00	144.77%	\$150,400.00
STREET/ROAD REPAIRS	\$83,902.95	\$200,000.00	238.37%	\$300,000.00
TRAVEL, TRAINING & MEETINGS	\$0.00	\$500.00	0.00%	\$500.00
UNIFORMS/GEAR EXPENSE	\$497.39	\$2,200.00	442.31%	\$2,200.00
UTILITIES EXPENSES	\$10,233.63	\$8,000.00	78.17%	\$12,000.00
Expenses	\$582,495.43	\$648,045.75	111.25%	\$766,100.00

	2020 - Budget	2021-Budget
Revenue		
Fines/Lost Items	\$4,000	\$1,000
Grants		
Interest		
Miscellaneous		
Transfer from General Fund	\$55,000	\$55,000
Washington County	\$184,231	\$197,226
Total Revenue	\$243,231	\$253,226
Expenditure		
Advertising	\$1,000	\$1,000
Books and Media	\$32,000	\$32,000
Building Maint & Cleaning	\$4,500	\$4,800
Mat. And Supplies	\$10,931	\$13,026
Miscellaneous	\$500	\$500
New Equipment	\$3,000	\$7,000
Payroll	\$175,000	\$180,000
Postage	\$300	\$300
Programs	\$4,000	\$4,000
Technical Support	\$8,500	\$6,800
Travel and Training	\$1,000	\$1,000
Utilities	\$2,500	\$2,800
Total Expenses	\$242,231	\$253,226

Informational Items



354 W. Main Street
P.O. Box 150
Farmington, AR 72730
479-267-3865
479-267-3805 (fax)
City Business Manager Report
November 9, 2020
City Council Meeting

- Anniversaries – Mike Wilbanks – 11 years, Billie Virgin – 23 years; and Melissa McCarville 15 years, Justin Collins – 3 years, Justin Bocchino – 1 year ; thank them for their service.
- We had an increase in income again this month. The figures on the reports in the packet are for August.
- At least through the end of 2020 we are going to be holding our public meetings through Zoom. If you or your constituents have questions about logging in, the information is on our Facebook page and website. If they call the office we can give them the information also.
- We are applying for CARES Act money through the State of Arkansas; our allotment is 236,676.42. The Arkansas Municipal League was instrumental in getting this funding and continues to guide us through the process.
- Our building expansion is complete. You are welcome to walk through; Chief Hubbard will be happy to give you a tour.
- We are still working on utility relocation for Hwy 170.
- Because of the holidays; there may be times when we are short staffed, and so please be patient with us.
- We got a new phone system, we are still working out the kinks; if you can't get through or get cutoff let me know.
- As you may know, Brenda will be retiring in December. We have hired her replacement; she will start work on November 9th. Her name is LeAnn Tolleson; please welcome her.

*"The way to develop the best that is in a person is by appreciation and encouragement."
- Charles Schwab*

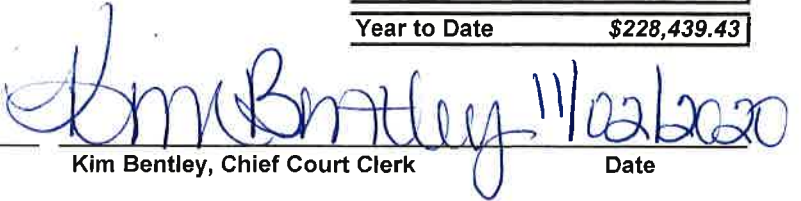
WASHINGTON COUNTY DISTRICT COURT FARMINGTON DEPARTMENT MONTHLY DISTRIBUTION WORKSHEET OCTOBER 2020

ADMIN OF JUSTICE	Check 1	Dept. of Finance and Administration	Total for Check 1	\$ 1,433.40	Chk# 2141
	Check 2	General Fund	Total for Check 2	\$ 1,814.85	Chk# 2142
	Check 3	Washington County Treasurer (Act 1256)	Total for Check 3	\$ 1,532.75	Chk# 2143
Total Checks Admin of Justice					\$4,781.00

COURT COST & FINE	Check 4	Administration of Justice Fund				
		CCCR- Court Cost-Criminal		\$ 950.00		
		CCDWI-Court Cost DWI		\$ 481.00		
		CCTR- Court Cost-Traffic		\$ 2,675.00		
		CCTRO- Court Cost-Traffic Ordinance		\$ 630.00		
		CCSEAT - Court Cost - Seat Belt		\$ 25.00		
		CCFTPI - Court Cost Insurance		\$20.00		
		Total for Check 4		Chk# 3645		\$4,781.00
	Check 5	General Fund				
		FINE- Fines Collected		\$ 4,981.00		
	WF - Warrant Fee		\$ 50.00			
	FTPFL-FTPFL+60 Days Fines-Local		\$ 380.00			
	NLIFL-No Liability Ins. Fines		\$ 100.00			
	FTPLOC-Fines Local		\$ 25.00			
	Total for Check 5		Chk# 3646		\$5,536.00	
Check 6	Court Automation Fund					
	CFEE-Local Court Automation		\$ 972.00			
	Total for Check 6		Chk# 3647		\$972.00	
Check 7	Department of Finance & Administration					
	CFEES - State Court Automation Fee		\$ 975.00			
	DCSAF - Drug Crime Special Assess Fee		\$ 160.00			
	NIFS - New Installment Fee - State		\$ 1,944.50			
	Total for Check 7		Chk# 3648		\$3,079.50	
Check 8	Washington County Treasurer					
	JBAF - Jail Booking and Admin Fee		\$ 60.00			
	CJF - County Jail Fee		\$ 1,105.00			
	Total for Check 8		Chk# 3649		\$1,165.00	
Check 9	RF - Restitution Fee					
	Amanda Hoskins /Kimberly Meyer CR-19-873		\$30.00			
	Total for Check 9		Chk# 3650		\$30.00	
Check 10	RF - Restitution Fee					
	ECCC, LLC /Imani Walton TR-20-128		\$1,015.00			
	Total for Check 10		Chk# 3651		\$1,015.00	

Monthly Total	\$16,578.50
Year to Date	\$228,439.43

 11/2/2020
Ernie Penn, Mayor Date

 11/02/2020
Kim Bentley, Chief Court Clerk Date

Graham Nations, District Judge Date

Fire Department



Nov. 2020 Monthly Report for the Mayor and City Council

Information:

- Trevor Lee has passed all the required courses to become a certified volunteer firefighter.
- 144 people participated in the fire safety drive thru. The families stopped at each truck and received a fire safety message and handouts. Farmington PD, CEMS and the Matt Adams Foundation for Opioid Recovery all participated. This event allowed us to reach those who attend school virtually and have an opportunity to speak with parents about fire safety.
- Fire safety week in the schools was a huge success. Over 400 students participated. Each group was given a fire safety message and handouts to take home. The event was modified this year to meet COVID guidelines.
- 1548 people were engaged with fire safety messages through social media.
- Halloween Trick or Treating at the fire department was altered this year and allowed us to give candy and fire safety materials to an additional 200 children. This event was modified to meet COVID 19 guidelines.
- Individual sleeping quarters for the firefighters are being built and each firefighter was issued a personal SCBA mask. These projects were approved to improve firefighter safety during the COVID 19 pandemic.

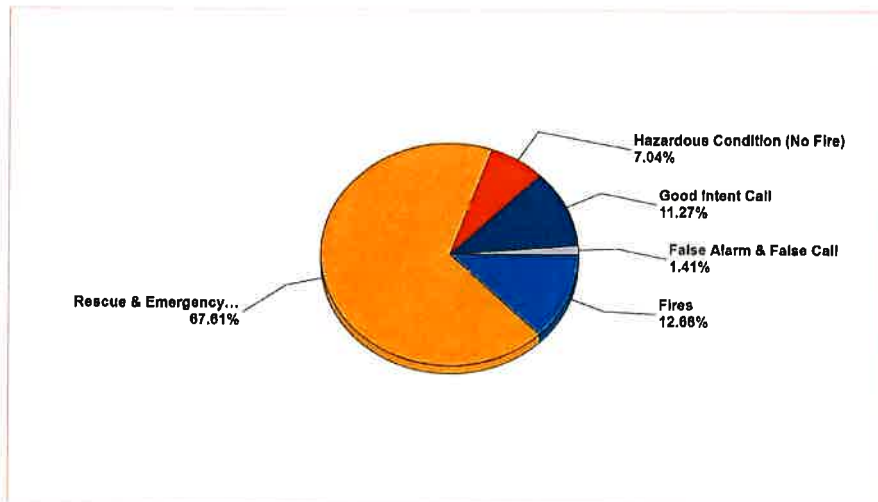
Anniversaries:

Rodney Bailey 11 years

Hunter Carnahan 6 years

Farmington Fire Department
 Farmington, AR
 This report was generated on 11/2/2020 8:02:07 AM

Breakdown by Major Incident Types for Date Range
 Zone(s): All Zones | Start Date: 10/01/2020 | End Date: 10/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% OF TOTAL
Fires	9	12.68%
Rescue & Emergency Medical Service	48	67.61%
Hazardous Condition (No Fire)	5	7.04%
Good Intent Call	8	11.27%
False Alarm & False Call	1	1.41%
TOTAL	71	100%

Fire Department



Farmington Fire Department

Farmington, AR

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Code Hours Summary per Training Code For Date Range

Training Code(s): All Training Codes | Start Date: 10/01/2020 | End Date: 10/31/2020

Total Training Hours By Code		
Total Hours for Training Code: Apparatus Driving Simulator		10:00
Total Hours for Training Code: Building Constructions		6:00
Total Hours for Training Code: Care of Apparatus and Equipment		42:00
Total Hours for Training Code: Emergency Reporting		3:00
Total Hours for Training Code: EMS - BCLS		30:00
Total Hours for Training Code: Extrication Refresher Training		5:30
Total Hours for Training Code: Fire Ground Health and Safety		10:00
Total Hours for Training Code: Fire Officer Communications		0:30
Total Hours for Training Code: Fire Officer I Course		34:00
Total Hours for Training Code: Firefighting Tactics		21:30
Total Hours for Training Code: Forcible Entry		7:30
Total Hours for Training Code: Hazmat Refresher		2:00
Total Hours for Training Code: Hose Practices		19:30
Total Hours for Training Code: Hydraulic Principles		6:30
Total Hours for Training Code: Leadership and Decision Making Courses		10:00
Total Hours for Training Code: Management Concepts		1:15
Total Hours for Training Code: Map and Territory Study		10:00
Total Hours for Training Code: Monitoring Equipment		5:00
Total Hours for Training Code: Pre-Fire Planning		13:00
Total Hours for Training Code: Pre-Incident Planning and Code Enforcement		2:00
Total Hours for Training Code: Public Relations		27:30
Total Hours for Training Code: Rescue: Equipment and Procedures		7:30
Total Hours for Training Code: Ropes and Knots		9:00
Total Hours for Training Code: Salvage and Overhaul		2:00
Total Hours for Training Code: SCBA		28:00
Total Hours for Training Code: Ventilation Practices		6:00
Totals for all selected Training Codes 10/1/2020 - 10/31/2020	18 personnel	319:15

Displays the total training hours per for each of the selected Training Codes. NOTE that this report only applies to accounts that are set to Track Hours by Training Code. Archived Training Codes are not included in this report. This report also includes hours for non-agency Personnel. This report pulls training hours from the Training Code Hours field on the Info Page.



Farmington Police Dept.

Offenses for Month 10/2019 and 10/2020

11/2/2020 11:35:12 AM

	<u>2019</u>	<u>2020</u>
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE		
1-23-309	1	1
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
1-13-209A(1)	0	1
Breaking or Entering/Vehicle		
1-18-201	2	2
BURGLARY, RESIDENTIAL		
1-18-201A(1)	0	3
CARELESS DRIVING		
17-11-194	1	1
CONTEMPT		
18-10-108	1	8
CONTRIBUTING TO THE DELINQUENCY OF A JUVENILE		
1-27-210	0	1
CRIMINAL MICHIEF - 2ND DEGREE/ DAMAGE \$5,000 OR MORE		
1-31-204(B)(2)	0	1
CRIMINAL MISCHIEF - 1ST DEGREE PROPERTY OF ANOTHER VALUE \$500 OR LESS		
1-31-204A(1)	0	1
CRIMINAL MISCHIEF - 1ST DEGREE / PROPERTY OF ANOTHER W/VALUE OF \$1,000 OR LESS		
1-31-204B(1)	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS		
1-31-204C(1)(1)	1	1
DISORDERLY CONDUCT		
1-24-207	0	3
DISORDERLY CONDUCT / UNREASONABLE OR EXCESSIVE BEHAVIOR		
1-24-207A(2)	0	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		
1-26-309A(2)	0	1
Drivers License Required		
17-18-507	0	1
DRIVING ON SUSPENDED LICENSE		
17-18-303	3	1
DWI (UNLAWFUL ACT)		
1-16-203B	3	2
DWI - DRUGS (UNLAWFUL ACT)		
1-16-203C	0	1
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION		
1-21-107	1	0
ENDANGERING THE WELFARE OF MINOR - 3RD DEGREE		

	<u>2019</u>	<u>2020</u>
1-27-307(D)	0	1
Excess Speed		
17-51-301	1	2
FAILURE TO APPEAR		
5-34-126	18	19
FAILURE TO PAY FINES & COSTS		
1-4-203	23	8
Failure to Yield to Emergency Vehicle		
27-51-907	2	0
False Evidence of Title or Registration		
32-14-307	0	1
Fictitious Tags		
17-14-306	2	1
FLEEING		
5-34-125	1	4
Flight from Officer/foot		
5-34-125(C)(3)	0	1
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER ARE FORGED		
4-17-207A(3)	0	1
HANDGUNS - POSSESSION BY MINOR OR POSSESSION ON SCHOOL PROPERTY		
8-75-114	1	0
HARASSING COMMUNICATIONS / TELEPHONE, TELEGRAPH, MAIL, OR ANY WRITTEN FORM		
1-21-200A(3)	1	0
HARASSMENT / CONDUCT THAT REPEATEDLY CAUSES ALARM OR SERIOUS ANNOYS ANOTHER		
6-74-208A(5)	1	4
Headlamp Out		
17-38-287	0	2
HINDERING APPREHENSION OR PROSECUTION / HARBOR OR CONCEALS		
9-86-105A(1)	0	1
Impeding Normal Movement		
17-51-206	1	0
Improper Lane Change/Use		
17-51-302	0	1
Kidnapping		
8-43-102A	1	0
Leaving Scene of Accident/Property Damage		
17-51-102	0	5
No Proof Insurance		
17-22-104	2	1
No Turn Signal		
17-51-493	0	2
OBSTRUCTING GOVERNMENTAL OPERATIONS / OBSTRUCTS, IMPAIRS, HINDERS, THE PER		
5-44-107(1)	1	1
OBSTRUCTING GOVERNMENTAL OPERATIONS / REFUSES TO PROVIDE INFORMATION FOR A		
8-20-102A(2)	1	0

	<u>2019</u>	<u>2020</u>
OPEN ALCHOLIC CONTAINER		
5-01-018	1	0
OUT OF TOWN WARRANT/ASSIST		
OUT-1074	1	0
POSSESSING INSTRUMENTS OF CRIME		
5-73-102	2	0
POSSESSING INSTRUMENTS OF CRIME		
5-73-102	2	0
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA		
5-64-103	1	0
Possession of Drug Paraphernalia		
5-64-103(1)(a)(i)	1	0
POSSESSION OF DRUG PARAPHERNALIA		
5-64-103	3	5
POSSESSION OF DRUG PARAPHERNALIA - FELONY		
5-64-103	6	0
POSSESSION OF DRUG PARAPHERNALIA - MISDEMEANOR		
5-64-103(1)(a)(ii)	1	0
POSSESSION OF FIREARM BY CERTAIN PERSONS		
5-79-108	0	3
POSSESSION OF METH OR COCAINE GT 2GM BUT LT 10GM		
5-64-108(1)(a)	1	0
POSSESSION OF METH OR COCAINE LT 2GM		
5-64-108(1)(a)	5	4
POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER GT 2GM BUT LT 10GM		
5-64-108(1)(b)	1	0
POSSESSION OF METH OR COCAINE PURPOSE TO DELIVER LT 2GM		
5-64-108(1)(c)	1	1
POSSESSION OF SCH I OR II LT 2GM		
5-64-109(1)(a)	2	0
POSSESSION OF SCH IV OR V LT 28GM		
5-64-109(1)(b)	1	2
POSSESSION OF SCH VI LT 4OZ		
5-64-109(1)(c)	2	0
POSSESSION OF SCH VI WITH PURPOSE TO DELIVERY		
5-64-109	1	0
PROVIDING MINOR TOBACCO & CIGARETTE PAPERS		
5-27-107	1	0
PUBLIC INTOXICATION / DRINKING IN PUBLIC		
5-71-201	2	2
PURCHASE, POSSESSION OF INTOXICATING LIQUOR BY MINOR		
5-71-201	1	0
RAPE		
5-14-101	0	1
RECKLESS DRIVING		

	<u>2019</u>	<u>2020</u>
17-80-008	1	2
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / ACTIVE OR PASSIVE REFUSAL		
17-80-038(1)	0	1
Run Stop Sign		
17-80-041	0	1
Run Stop(red) Light		
17-81-007	0	1
SHOPLIFTING \$1,000 OR LESS		
5-38-119	1	1
TAMPERING WITH PHYSICAL EVIDENCE		
5-35-111	1	0
TERRORISTIC THREATENING		
5-11-201	0	1
THEFT \$1,000 OR LESS - ALL OTHERS		
5-38-103(8)(1)(A)	2	3
THEFT BY RECEIVING		
5-38-106	1	4
THEFT BY RECEIVING LESS THAN \$5,000 BUT GREATER THAN \$1000		
5-38-106(2)(b)	1	0
THEFT OF FIREARM LESS THAN 500.00		
5-38-107(2)	1	0
THEFT OF PROPERTY / ALL OTHER		
5-38-103A(1)	0	1
THEFT OF PROPERTY CREDIT/DEBIT CARDS		
5-38-103(B)(3)(c)	2	0
UNEMPLOYMENT FRAUD		
6-2A-00	0	11
VIOLATION OF IMPLIED CONSENT		
8-05-203	1	1
VIOLATION OF OPEN CONTAINER		
20-09-03	1	0
Totals:	118	130

OCTOBER	Citation Warning Warrant			Total
Bertorello - James	3	6	4	13
Bocchino - Justin	1	2	0	3
Cavin - James	9	4	1	14
Collins - John	1	1	0	2
Howerton - Joshua	5	30	2	37
Long - Dustin	5	0	2	7
Mahone - Taron	26	6	1	33
Stine - Jacob	11	9	0	20
Talley - Taylor	7	8	1	16
<u>Totals</u>	<u>68</u>	<u>66</u>	<u>11</u>	<u>145</u>
<u>Averages</u>	<u>7.56</u>	<u>7.33</u>	<u>1.22</u>	<u>16.11</u>
<u>Averages</u>	<u>6.7</u>	<u>8.2</u>	<u>0.8</u>	<u>15.7</u>

Permit Report

10/1/2020 - 10/30/2020

Permit #	Permit Date	Site Address	Permit Type	Type of Building	Description of Work	Contractor	Material & Labor	Total Fees
3686	10/29/2020	372 Kinniburgh	Electric	Residential	Electric for solar power	Brent Ledbetter	897	\$20.00
3685	10/29/2020	331 Taverner	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3684	10/29/2020	489 Yona	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3683	10/29/2020	488 Yona	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3682	10/29/2020	509 Yona	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3681	10/29/2020	32 Old Depot	Mechanical	Residential	HVAC changeout	Bud Anderson Heating and Cooling	6,818	\$45.00
3680	10/29/2020	12267 Cayman Rd	Mechanical	Residential	HVAC for new house	Doyle's Heating and Cooling	13,200	\$80.00
3679	10/28/2020	372 Kinniburgh	Building	Residential	Solar Panel	AgSolar	28,000	\$150.00
3678	10/28/2020	11341 Club House	Building	Residential	Adding living room to existing house	A Modern Touch Construction	44,000	\$230.00
3677	10/28/2020	475 Windgate	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	7,190	\$50.00
3676	10/28/2020	469 Windgate	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	7,190	\$50.00
3675	10/28/2020	509 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3674	10/28/2020	475 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00

3673	10/28/2020	494 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3672	10/28/2020	500 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3671	10/28/2020	489 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3670	10/28/2020	331 Taverner	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,752	\$30.00
3669	10/27/2020	494 Yona	Building	Residential	New House	Riggins Construction	240,000	\$880.00
3668	10/27/2020	281 Main	Building	Commercial	New Wendys	Liveco Construction	379,000	\$2,135.00
3667	10/27/2020	281, 297 Main	Grading Permit	Commercial	Grading for Subway/Wendys	Covey Construction	0	\$200.00
3666	10/27/2020	190 E Main	Storage Building	Commercial	New storage building	Phil Scott	7,500	\$50.00
3665	10/26/2020	500 Yona	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3664	10/26/2020	494 Yona	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3663	10/26/2020	457 Otoe	Plumbing/Gas	Residential	Plumbing for new house	American HVAC and plumbing	8,000	\$50.00
3662	10/26/2020	451 Otoe	Plumbing/Gas	Residential	Plumbing for new house	American HVAC and plumbing	8,000	\$50.00
3661	10/22/2020	730 Lindle	Building	Residential	New shop building	Hansen Brothers Construction	30,000	\$160.00
3660	10/22/2020	12226 Clyde Carnes	Mechanical	Residential	HVAC for new house	Doyle's Heating and Cooling	9,750	\$60.00
3659	10/22/2020	68 Debbie	Electric	Residential	Electric for new house	Cody Riddle Electrical	6,500	\$45.00
3658	10/22/2020	36 St Johns Place	Electric	Residential	Electric for addition	Hill Electric	2,500	\$25.00

3656	10/22/2020	494 Yona	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3655	10/22/2020	500 Yona	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3654	10/22/2020	500 Yona	Building	Residential	New House	Riggins Construction	238,000	\$874.00
3653	10/22/2020	509 Yona	Building	Residential	New House	Riggins Construction	299,000	\$1,057.00
3652	10/22/2020	331 Taverner	Building	Residential	New House	Riggins Construction	238,000	\$874.00
3650	10/22/2020	489 Yona	Building	Residential	New House	Riggins Construction	238,000	\$874.00
3649	10/22/2020	67 Chickasaw	Building	Residential	New House	Mr. B's	290,000	\$1,030.00
3648	10/22/2020	315 Otoe	Building	Residential	New House	Mr. B's	258,000	\$934.00
3647	10/21/2020	2862 Archie Watkins	Mechanical	Residential	HVAC for new house	Billy Heating and Air	4,500	\$35.00
3646	10/20/2020	469 Wildcrest	Building	Residential	New House	LL Builders	466,000	\$1,558.00
3645	10/19/2020	372 W Main	Electric	Commercial	Electric for FD remodel	Hill Electric	5,000	\$0.00
3644	10/19/2020	267 Broyles	Sign	Commercial	New sign	Ken's Signs	17,874	\$78.00
3643	10/16/2020	36 St Johns Place	Plumbing/Gas	Residential	Plumbing for remodel	Jones Service Plumbing LLC	3,000	\$25.00
3642	10/14/2020	550 Greylag	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3641	10/14/2020	536 Greylag	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3640	10/14/2020	522 Greylag	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3639	10/14/2020	311 Taverner	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3638	10/14/2020	323 Taverner	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3637	10/14/2020	462 Yona	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3636	10/14/2020	463 Yona	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00

3635	10/14/2020	469 Yona	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3634	10/14/2020	475 Yona	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3633	10/14/2020	193 Countryside	Mechanical	Residential	HVAC changeout	Paschal Heat and Air	8,226	\$55.00
3632	10/14/2020	501 Iris	Building	Residential	Adding Closet	Steve Combs	12,000	\$70.00
3631	10/14/2020	Cloudy Lot 124	Building	Multi-Family	New Duplex	Cascade Construction	306,000	\$1,078.00
3630	10/14/2020	Cloudy Lot 123	Building	Multi-Family	New Duplex	Cascade Construction	363,000	\$1,249.00
3629	10/14/2020	Cloudy Lot 122	Building	Multi-Family	New Duplex	Cascade Construction	295,000	\$1,045.00
3628	10/14/2020	Cloudy Lot 121	Building	Multi-Family	New Duplex	Cascade Construction	344,000	\$1,192.00
3627	10/14/2020	Cloudy Lot 120	Building	Multi-Family	New Duplex	Cascade Construction	305,000	\$1,075.00
3626	10/14/2020	Loveland Lot 107	Building	Multi-Family	New Duplex	Cascade Construction	306,000	\$1,078.00
3625	10/14/2020	Loveland Lot 106	Building	Multi-Family	New Duplex	Cascade Construction	363,000	\$1,249.00
3624	10/14/2020	Loveland Lot 105	Building	Multi-Family	New Duplex	Cascade Construction	295,000	\$1,045.00
3623	10/12/2020	Loveland Lot 104	Building	Multi-Family	New Duplex	Cascade Construction	344,000	\$1,192.00
3622	10/12/2020	Loveland Lot 103	Building	Multi-Family	New Duplex	Cascade Construction	305,000	\$1,075.00
3621	10/12/2020	Seattle Lot 119	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3620	10/12/2020	372 W Main	Building	Commercial	Partition Walls for FD	Riggins Construction	19,300	\$0.00
3619	10/12/2020	Seattle Lot 118	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3618	10/12/2020	Seattle Lot 117	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3617	10/12/2020	Seattle Lot 116	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00

3616	10/12/2020	Seattle Lot 115	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3615	10/12/2020	Seattle Lot 114	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3614	10/12/2020	Syracuse Lot 113	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3613	10/12/2020	448 Twin Falls	Pool	Residential	New pool	Copher Quality Homes	50,000	\$260.00
3612	10/12/2020	Syracuse Lot 112	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3611	10/12/2020	Syracuse Lot 111	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3610	10/12/2020	Syracuse Lot 109	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3609	10/12/2020	Syracuse Lot 110	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3608	10/12/2020	Syracuse Lot 108	Building	Multi-Family	New townhome	Cascade Construction	822,000	\$2,244.00
3607	10/12/2020	276 E Main	Sign	Commercial	New sign for Gerber Collision and Glass	Arkansas Sign and Banner	1,950	\$223.00
3606	10/12/2020	281 Main	Demo	Residential	Demolition of Residential House	Liveco Construction	15,000	\$50.00
3605	10/12/2020	297 Main	Demo	Residential	Demolition of Residential House	Liveco Construction	15,000	\$50.00
3604	10/12/2020	11391 Club House	Electric	Residential	replacing 200 amp panel	Mr. Sparky	3,040	\$30.00
3603	10/9/2020	488 Yona	Building	Residential	New House	Riggins Construction	299,000	\$1,057.00
3602	10/9/2020	11041 Rausch Court	Electric	Residential	Electric for pool	Dynamis Electric	2,000	\$20.00

3601	10/9/2020	71 Holland	Storage Building	Residential	30 x 30 Detached garage	Homeowner	30,000	\$160.00
3600	10/8/2020	475 Yona	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3599	10/8/2020	536 Greylag	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3598	10/8/2020	Wagon Wheel subdivision	Grading Permit	Residential	Grading for subdivision	Riggins Construction	0	\$300.00
3597	10/7/2020	17 Locust	Sign	Commercial	New sign for PGT	Sign Studio	4,776	\$48.00
3596	10/7/2020	12267 Cayman Rd	Electric	Residential	Electric for new house	Viper	9,000	\$55.00
3595	10/7/2020	463 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3594	10/7/2020	556 Greylag	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3593	10/7/2020	528 Greylag	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3592	10/7/2020	508 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3591	10/7/2020	480 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3590	10/7/2020	469 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3589	10/7/2020	495 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3588	10/7/2020	311 Taverner	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3587	10/7/2020	550 Greylag	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	3,725	\$30.00
3586	10/7/2020	450 Yona	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	4,985	\$35.00
3585	10/7/2020	536 Greylag	Mechanical	Residential	HVAC for new house	Anderson Heat and Air	4,985	\$35.00

3583	10/5/2020	463 Yona	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3582	10/5/2020	550 Greylag	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3581	10/5/2020	311 Taverner	Plumbing/Gas	Residential	Plumbing for new house	Brad's Plumbing	7,200	\$50.00
3580	10/5/2020	68 E Main Suite D	Electric	Commercial	Electric for Eye clinic	Northwest Electric	20,000	\$110.00
3579	10/1/2020	2862 Archie Watkins	Electric	Residential	Electric for new house	A & M Electric	3,000	\$25.00
3578	10/1/2020	11041 Rausch Court	Pool	Residential	New pool	Complete Aqua Care	50,000	\$260.00
3577	10/1/2020	433 Goose Creek	Electric	Residential	Electric for remodel	Hill Electric	4,600	\$35.00
3576	10/1/2020	556 Greylag	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3574	10/1/2020	528 Greylag	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3573	10/1/2020	317 Taverner Crossing	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3572	10/1/2020	329 Taverner Crossing	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3571	10/1/2020	508 Yona	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3570	10/1/2020	450 Yona	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3569	10/1/2020	495 Yona	Electric	Residential	Electric for new house	Hill Electric	5,500	\$40.00
3568	10/1/2020	40 Holland	Electric	Residential	Upgrade electrical	Homeowner	2,500	\$25.00
Total Records: 115								\$54,448.00

10/30/2020

Library

Circulation and Patron Services

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	4,265	4,152	1,471	5	177	487	778	598	983	1,585		
YTD Circulation	4,265	8,417	9,888	9,893	10,070	10,557	11,335	11,933	12,916	14,501		
Holds Satisfied	617	546	328	2	67	250	192	283	416	406		
YTD Hold Satisfied	617	1,163	1,491	1,493	1,560	1,810	2,002	2,285	2,701	3,107		
PAC Logins	526	540	409	130	205	238	244	290	480	495		
YTD PAC Logins	526	1,066	1,475	1,605	1,810	2,048	2,292	2,582	3,062	3,557		
New Cardholders	23	32	11	2*	2	8	8	15	26	17		
YTD New Cardholders	23	55	66	68	70	78	86	101	127	144		
eMedia Circulation												
YTD eMedia Circulation				33**	122	96	98	95	96	105		
				33	155	251	349	444	540	645		

*began making library cards using on-line form

**added downloadable media platform hoopla (eBooks, audiobooks, music albums, TV & movies)

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
Total Circulation	4,101	3,528	4,783	4,047	4,015	5,343	5,458	4,826	4,881	5,071	4,283	4,257
YTD Circulation	4,101	7,629	12,412	16,459	20,474	25,817	31,275	36,101	40,982	46,053	50,336	54,593
Holds Satisfied	845	760	774	792	795	678	777	800	713	718	448	562
YTD Hold Satisfied	845	1,605	2,379	3,171	3,966	4,644	5,421	6,221	6,934	7,652	8,100	8,662
PAC Logins	766	729	742	704	878	842	749	834	662	584	469	545
YTD PAC Logins	766	1,495	2,237	2,941	3,819	4,661	5,410	6,244	6,906	7,490	7,959	8,504
New Cardholders	46	31	23	33	37	66	39	40	38	21	16	11
YTD New Cardholders	46	77	100	133	170	236	275	315	353	374	390	401

Library

Computer Use

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users	126	196	31	0	0	0	0	0	0	0		
YTD Early Literacy Station Users	126	322	322	322	322	322	322	322	322	322		
Users	229	233	105	0	0	0	0	0	0	0		
YTD Users	229	462	567	567	567	567	567	567	567	567		
Device Checkout	0	0	0	0	0	0	0	0	0	0		
YTD Device Checkout	0	0	0	0	0	0	0	0	0	0		
2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Early Literacy Station Users	121	111	126	118	151	163	166	172	139	135	106	112
YTD Early Literacy Station Users	121	232	358	476	627	790	956	1,128	1,267	1,402	1,508	1,620
Users	309	295	306	229	243	254	246	288	221	270	223	214
YTD Users	309	604	910	1,139	1,382	1,636	1,882	2,170	2,391	2,661	2,884	3,098
Device Checkout	0	1	6	4	0	0	0	0	0	1	0	0
YTD Device Checkout	0	1	7	11	11	11	11	11	11	12	12	12

Library

Miscellaneous Services

	2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Color Print Services	43	39	145	0	0	0	0	0	0	0	0		
YTD Color Print Services	43	82	227	227	227	227	227	227	227	227	227		
Copy/Print Services	1,563	2,085	1,015	0	0	0	0	0	99*	82	68		
YTD Copy/Print Services	1,563	3,648	4,663	4,663	4,663	4,663	4,663	4,663	4,762	4,762	4,830		
Fax Services	63	61	54	0	0	0	0	0	0	0	0		
YTD Fax Services	63	124	178	178	178	178	178	178	178	178	178		
Notary Services	6	4	0	0	0	0	0	0	0	0	0		
YTD Notary Services	6	10	10	10	10	10	10	10	10	10	10		
Reference Transactions	547	533	220	149	127	170	164	156	191	588			
YTD Reference Transactions	547	1,080	1,300	1,449	1,576	1,746	1,910	2,066	2,257	2,845			
Scanning Services	140	246	384	0	0	0	0	0	0	0	0		
YTD Scanning Services	140	386	770	770	770	770	770	770	770	770	770		
Staff Supervised Volunteer Hours	29	39	1	0	0	0	0	0	0	0	0		
YTD Staff Supervised Volunteer Hours	29	68	69	69	69	69	69	69	69	69	69		
Test Proctor	0	0	0	0	0	0	0	0	0	0	0		
YTD Test Proctor	0	0	0	0	0	0	0	0	0	0	0		

* started offering curbside print services

	2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Color Print Services	21	14	6	43	28	16	9	8	10	10	12	97	50
YTD Color Print Services	21	35	41	84	112	128	137	145	155	167	167	264	314
Copy/Print Services	2,080	2,093	2,744	1,846	1,470	1,509	1,299	1,341	1,744	1,464	1,381	1,381	1,203
YTD Copy/Print Services	2,080	4,173	6,917	8,763	10,233	11,742	13,041	14,382	16,126	17,590	18,971	20,174	20,174
Fax Services	44	56	89	49	69	82	88	138	99	67	47	47	85
YTD Fax Services	44	100	189	238	307	389	477	615	714	781	828	828	913
Notary Services	8	18	8	5	4	12	6	2	7	8	8	6	6
YTD Notary Services	8	26	34	39	43	55	61	63	70	78	84	84	90
Reference Transactions	367	257	234	229	298	216	145	297	414	376	267	267	301
YTD Reference Transactions	367	624	858	1,087	1,385	1,601	1,746	2,043	2,457	2,833	3,100	3,100	3,401
Scanning Services	35	35	12	18	58	14	16	25	22	47	41	41	58
YTD Scanning Services	35	70	82	100	158	172	188	213	235	282	323	323	381
Staff Supervised Volunteer Hours	13	23	37	28	27	41	61	40	38	23	24	24	21
YTD Staff Supervised Volunteer Hours	13	36	73	101	128	169	230	270	308	331	355	355	376
Test Proctor	0	0	1	4	5	1	3	2	0	1	0	0	0
YTD Test Proctor	0	0	1	5	10	11	14	16	16	17	17	17	17

Library

Virtual Programs

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020												
Adult Summer Reading Club Sign-Ups						17	3					
Adult SRC Books Logged						41	35					
Arkansas Diamond Book Pairing									7			
Children's Summer Reading Club logged minutes						5,412	8,683					
Children's Summer Reading Club Sign-ups						47	4					
Children's SRC Prizes Earned						35	71					
Little Cardinal's Story Time			14			23	4	3	18	17	4	
Notification Book Club						3						
Pre-K Summer Reading Club logged minutes						2,340	3,930					
Pre-K Summer Reading Club Sign-ups						16	2					
Pre-K Summer Reading Club Prizes Earned						15	27					
Teen Summer Reading Club Sign-ups						4						
Teen SRC Hours Logged						21	2					
Total Monthly Program Attendance				14	26	25	88	12	18	24	4	
Number of Juvenile Programs				2	4	4	3	3	3	5	1	
Number of Young Adult Programs				0	0	0	1	1				
Number of Adult Programs				0	1	1	1	1				

Library

Daily Visitors

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020												
Visits	2,407	2,234	828	0	0	0	0	0	66*	248		
YTD Visits	2,407	4,641	5,469	5,469	5,469	5,469	5,469	5,469	5,535	5,783		

*beginning on 9/22 building open for express checkout only

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2019												
Visits	2,439	2,534	2,732	2,312	n/a	n/a	2,737	2,445	2,365	2,745	1,904	2,463
YTD Visits	2,439	4,973	7,705	10,017	10,017	10,017	12,754	15,199	17,564	20,309	22,213	24,676

Planning Commission Minutes
September 28, 2020 at 6 PM

1. ROLL CALL – Meeting which was held using Zoom on-line service due to Corona Virus pandemic, was called to order by Chairman Robert Mann. A quorum was present.

PRESENT

Robert Mann, Chair
Jay Moore, via zoom
Chad Ball, via zoom
Keith Macedo
Gerry Harris
Judy Horne, via zoom
Bobby Wilson

ABSENT

Howard Carter

City Employees Present: Melissa McCarville, City Business Manager; Rick Bramall, City Building Inspector; Chris Brackett, City Engineer; Mayor, Ernie Penn

2. Approval of Minutes: August 24, 2020 Minutes were approved as written.

3. Comments from Citizens: none

Public Hearings:

4A. Rezone for property located at 14 Double Springs from R-1 to C-1; property owned by Farmington Public Schools as presented by Bates & Associates, Inc.:

Coleman Warren was present via zoom to discuss the request. He explained that this would be a non-profit business to help end childhood hunger in the area. The School District will be renting the cafeteria area to his company for manufacturing of ice cream after school and on weekends only. There will be no customer foot traffic. Proceeds from sales will be used to feed children in the summer.

Gerry Harris was concerned that this would be spot zoning. This opens up opportunity for that to become commercial allowing other businesses to come in even after they are no longer using the facility. It was suggested that they do a Use on Appeal in place of the rezone. This makes sure that no other commercial operation can be there in the future. The Use on Appeal only carries to the individual (Coleman Warren) not the property. This operation is considered retail as per Arkansas Health Department.

Public Comment:

Diamond Moore- 11473 Clubhouse Parkway: She directed questions to Mr. Warren about the business and how it was going to be set up. He said he hopes to have a mobile pantry / food truck and will partner with Northwest Arkansas Food Bank. It will be used while children are out of school in the summer. There will be a sales website called Simplesweetcreamery.com.

Having no further discussion, Robert Mann called the questions to approve the rezoning for 14 Double Springs from R-1 to C-1. Upon roll call, the vote was No – 6 and no Yes votes. The motion failed.

Gerry Harris moved that a Use on Appeal be granted to Coleman Warren for his proposed non-profit operation located on public school property (14 N. Double Springs Rd). Motion seconded by Bobby Wilson and upon roll call, the motion passed unanimously.

4B. Re-plat of lot 12 of Owl Creek Subdivision, property owned by Keith and Sandra Thompson located at 10835 Blue Sky Rd as presented by Bates & Associates, Inc.:

Justin Reid with Bates & Associates was present to discuss the request. He explained that the Thompsons wish to split their 9.98 acre lot into a 5.49 acre lot and a 4.5 acre lot which the son/daughter-in-law will purchase. They have to replat the lot due to the fact that it is included in a platted subdivision.

Judy Horne had questions concerning the set back requirements for the pool/ patio area which is very close to the proposed new lot line. Mr. Reid said there is a 20 foot set back and Melissa McCarville explained that the setback is not applicable to the pool. It can be close to the lot line.

Judy noted a probable error on the Arkansas Department of Health Individual Onsite Wastewater System Permit Application, item #12 #Bedrooms and #People. The application stated 500. It was deemed an error.

Public Comment:

Diamond Moore- 11473 Clubhouse Parkway: observed that about 75% of the surrounding property owners had signed an approval statement (which was required by the property covenants). In answer to another question, she was told that there is no prohibition on who the owners could sell the split lot to, if not purchased by their family member. It was noted that the City does not have jurisdiction over these sorts of issues.

Having no further discussion, Robert Mann called the question to approve the revised plat for Lot 12 of Owl Creek Subdivision with correction of the typo on item #12. Motion was passed unanimously.

5. Preliminary Plat for Briarwood Estates located off Clyde Carnes Rd, property owned by Landmarc Custom Homes, LLC as presented by Sand Creek Engineering:

Tim Soring with Sand Creek Engineering was present to discuss the request. This subdivision will have one road leading to a cul de sac at the end of road. Subdivision will have 15 buildable lots and two lots that will be used for detention ponds. There will be septic due to not being connected to any sewer lines. Chris Brackett read his memo as follows:

“The Preliminary Plat for the Briarwood Estates Subdivision has been reviewed and it is our opinion that the Planning Commission’s approval should be conditional on the following comments.

1. The fire hydrant locations shown on the plat and utility plans must be reviewed and approved by the Fire Department.
2. The water and improvements must be reviewed and approved by the Washington Water Authority and the Arkansas Department of Health prior to any construction activities.
3. Payment in lieu of Park Land Conveyance will be required for this subdivision. This fee will be \$600 per single family unit (15 buildable lots= \$9,000).
4. A completed Grading Permit Application and fee must be submitted prior to final approval of the plans. A preconstruction conference will be required prior to final approval of the plans. A preconstruction conference will be required prior to any mass grading on the site. The owner,

their engineering consultant, and their contractor responsible for the best management practices will be required at attend this conference.

5. After a final review set of plans and drainage report has been approved by Olsson, the applicant should submit to the City three (3) sets of full size plans and three (3) sets of half size plans, and two (2) copies of the final drainage report that have been sealed by the engineer of record for final approval and distribution.”

There were questions concerning the covenants. City Attorney Steve Tennant explained that this is not our jurisdiction and cannot enforce them. They will be reviewed by Steve Tennant at the time of final plat.

Keith Macedo inquired about the detention pond screening requirements for the two ponds that will be just adjacent to Clyde Carnes Road. Chris Brackett said that the plants and shrubs that are proposed to surround the detention ponds will not be a sight line problem. They are strictly there to create a visual buffer between the driveway and the ponds. The sidewalk will be built as per City ordinance, but the ordinance does not specify a certain width of the different street classifications. ADA compliance requires at least 4 foot wide sidewalk. Chris Brackett said most times a 5 foot sidewalk is installed.

Public Comment:

Diamond Moore-11473 Clubhouse Parkway: will it be 15 total lots including the two unbuildable lots or will it be 17 in total? It is 17 in total. There will be 15 buildable and 2 unbuildable lots (detention ponds). Are the ponds detention or retention? They will be detention meaning they will catch rainwater temporarily but there will not be standing water in them all the time. The POA will maintain the ponds.

Having no further discussion, Robert Mann called the question to approve the Preliminary Plat for Briarwood Estates subject to Chris Brackett’s memo. Upon roll call, the motion passed unanimously.

6. Adjournment: Having no further business, the third on-line Planning Commission meeting was adjourned.



Judy Horne - Secretary



Robert Mann - Chair